



CITY COUNCIL WORK SESSION
Monday, August 1, 2022 10:00 AM
City Council Chambers, Elks Civic Building - 107 S. Cascade Ave.

Public participation for this meeting will be in person in the City Council Chambers, and the meeting can be viewed via livestream at <https://www.cityofmontrose.org/759/Live-Meetings-Viewer>.

Hearing assistance devices are available for public use. Please let us know if you need accommodation. The City also offers interpretation for Spanish speakers. In order to allow time to book this resource, please email planningmail@ci.montrose.co.us at least three days before the meeting.

1) DISCUSSION ITEMS

- A) City of Montrose Housing Needs Assessment Contract Award Recommendation (15 minutes)
Staff: Community Engagement Specialist Ross Valdez 2-3
- B) Special Events Alcohol Permits for Upcoming Events (10 minutes)
Staff: City Clerk Lisa DelPiccolo 4-10

2) GENERAL CITY COUNCIL DISCUSSION

3) STAFF COMMENTS

- A) Montrose Police Department Report
Staff: Police Chief Blaine Hall 11-13

UPCOMING AGENDA TOPICS

- Brew Pub Liquor License Transfer for Silver Basin Brewing - August 16
- New Lodging & Entertainment Liquor License Application for Bluecorn Café – August 16
- Sales, Use, and Excise Tax Report for June 2020 – August 16
- Second Quarter Budget Review – August 16

CONTRACT AWARD RECOMMENDATION



TO: Honorable Mayor and Members of the City Council
FROM: Ross Valdez, Community Engagement Specialist
DATE: August 1, 2022
RE: City of Montrose Housing Needs Assessment Contract Recommendation
CC: William Bell, Shani Wittenberg

Action

Consider the award of a professional services agreement to Points Consulting in the amount of \$48,890.00 for completion of a City of Montrose Housing Needs Assessment.

Background

December of 2021, The City of Montrose applied for the DOLA Innovative Housing Strategies Planning Grant after receiving authorization from City Council via approval of Resolution 2021-25. The Planning Grant Program provides grants to local governments to help them better understand their housing needs and adopt policy and regulatory strategies in order to promote the development of affordable housing.

On January 27, the City of Montrose was awarded \$114,000 from DOLA's Planning Grant Program with the understanding that the City would provide a matching contribution of up to \$76,000. Through this grant, the City will conduct a Housing Needs Assessment and will pursue adoption and refinement of affordable housing policy and regulatory strategies supported by the City's Envision 2040 Comprehensive Plan.

Request for Proposals and Design Team Recommendation

On June 17, 2022, the City of Montrose issued a request for proposal to procure a consultant to assess current housing conditions and needs, make projections/predictions of future housing conditions and needs, and provide recommendations for policies, practices, and regulatory changes that can be implemented to address gaps between housing need and supply.

Proposals were publically received on July 11, 2022 from four consultants summarized in Table 1 below. Following receipt of the proposals, each was evaluated by the City of Montrose Planning staff as well as staff members from community housing organizations. A score between 0 and 4 was assigned to each based on weighted evaluation criteria. The resulting scores are summarized in Table 1. The weighted evaluation criteria are intended to objectively quantify the best-value consultant for the project.

TABLE 1 Summary of Consultant Proposals		
Consultant	Price	Rating
Dynamic Planning + Science	\$110,585.00	3.3
Thomas P. Miller & Associates, LLC	\$99,900.00	3.2
Prosono	\$97,600.00	3.3
Points Consulting	\$48,890.00	3.5

Based on the evaluation criteria and ratings, City staff recommends contract award to Points Consulting.

Contract Award Recommendation
City of Montrose Housing Needs Assessment
August 1, 2022

Project Schedule

The Housing Needs Assessment is proposed to be completed by March of 2023 with work commencing as early as August of 2022.

Project Financials

This project is the result of a grant that the City applied for in 2021 and was awarded in 2022. Through adoption of resolution 2021-25, the City committed to a matching contribution up to \$76,000 – 40% of the grant. Funds spent in 2022 will be included in the same year's supplemental budget and project costs in 2023 will be included in the Planning Services budget.



CITY OF MONTROSE
CITY CLERK

MEMO

DATE: July 27, 2022
TO: City Council
FROM: Lisa DelPiccolo, City Clerk
RE: Special Events Permits Requiring City Council Approval

Three applications were received for Special Events Permits to sell and serve alcohol in conjunction with street closures:

FUNC Fest

The annual FUNC Fest event, hosted by the City of Montrose, will be held on Saturday, August 13, at the Montrose Watersports Park and in Riverbottom Park. As in previous years, Apollo Road will be closed during the event. Montrose Black Canyon Rotary Club is the applicant for the alcohol permit for this event.

MADA 50th Anniversary Fiesta

MADA is celebrating 50 years with a fiesta at LaRaza Park and the MADA facility on Saturday, August 20. N. Sixth Street will be closed as part of this event. MADA is the applicant for the alcohol permit.

Business After Hours – Block 93

Shelter Insurance is hosting a Business After Hours event on Thursday, August 25, on Cascade Avenue between Main Street and N. First Street. The Greater Montrose Chamber of Commerce is the applicant for the alcohol permit.

The Municipal Code and Regulations Manual require City Council approval for Special Events Permits issued in conjunction with a street closure.

The alcohol permit applications are attached and include premises maps. The premises were posted in compliance with state statute.



Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

- | | | |
|------------------------------------|--|---|
| ☐ Social | ☐ Athletic | ☐ Philanthropic Institution |
| ☐ Fraternal | ☐ Chartered Branch, Lodge or Chapter | ☐ Political Candidate |
| ☐ Patriotic | ☒ National Organization or Society | ☐ Municipality Owned Arts Facilities |
| ☐ Political | ☐ Religious Institution | |

LIAB Type of Special Event Applicant is Applying for: 2110 ☒ Malt, Vinous And Spirituous Liquor Fee: \$100.00 per event 2170 ☐ Fermented Malt Beverage Payable to the City of Montrose	DO NOT WRITE IN THIS SPACE Liquor Permit Number
---	---

1. Name of Applicant Organization or Political Candidate Montrose Black Canyon Rotary Club		State Sales Tax Number (Required)	
2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) Rotary Club of Montrose Black Canyon Inc. P.O. Box 563 Montrose, CO 81402		3. Address of Place to Have Special Event (include street, city/town and ZIP) Montrose Watersports Park / Riverbottom Park 205 Apollo Road Montrose, CO 81401	
4. Authorized Representative of Qualifying Organization or Political Candidate Ashley Pietak, President		Date of Birth	Phone Number
Authorized Representative's Mailing Address (if different than address provided in Question 2.) P.O. Box 563, Montrose, CO 81402			
5. Event Manager Kathryn Schroer		Date of Birth	Phone Number
Event Manager Home Address (Street, City, State, ZIP) Office of Business & Tourism, P.O. Box 790, Montrose, CO 81402		Email Address of Event Manager kathryn@visitmontrose.com	
6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? ☐ No ☒ Yes How many days? <u>2</u>		7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? ☒ No ☐ Yes License Number _____	

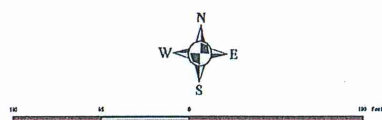
8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? ☐ Yes ☐ No				
List Below the Exact Date(s) for Which Application is Being Made for Permit				
Date <u>08/13/22</u> Hours From <u>12:00 p.m.</u> To <u>9:30 p.m.</u>	Date _____ Hours From _____ To _____	Date _____ Hours From _____ To _____	Date _____ Hours From _____ To _____	Date _____ Hours From _____ To _____
Date _____ Hours From _____ To _____	Date _____ Hours From _____ To _____	Date _____ Hours From _____ To _____	Date _____ Hours From _____ To _____	Date _____ Hours From _____ To _____
Date _____ Hours From _____ To _____	Date _____ Hours From _____ To _____	Date _____ Hours From _____ To _____	Date _____ Hours From _____ To _____	Date _____ Hours From _____ To _____

Oath of Applicant I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.		
Signature _____	Title President	Date 07/27/22

Report and Approval of Local Licensing Authority (City or County) The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended. THEREFORE, THIS APPLICATION IS APPROVED.		
--	--	--

Local Licensing Authority (City or County)	☐ City ☐ County	Telephone Number of City/County Clerk
Signature _____	Title _____	Date _____

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY			
Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$ _____



Alcohol Permitted Area
FuncFest
 Montrose, CO



Date: 6/23/2016

Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- | | | |
|------------------------------------|---|---|
| ☐ Social | ☐ Athletic | ☒ Philanthropic Institution |
| ☐ Fraternal | ☐ Chartered Branch, Lodge or Chapter | ☐ Political Candidate |
| ☐ Patriotic | ☐ National Organization or Society | ☐ Municipality Owned Arts Facilities |
| ☐ Political | ☐ Religious Institution | |

LIAB	Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110	☒ Malt, Vinous And Spirituous Liquor Fee: \$100.00 per event	Liquor Permit Number
2170	☒ Fermented Malt Beverage Payable to the City of Montrose	

1. Name of Applicant Organization or Political Candidate	State Sales Tax Number (Required)
MADA- Mexican American Developmental Assoc	

2. Mailing Address of Organization or Political Candidate (Include street, city/town and ZIP)	3. Address of Place to Have Special Event (Include street, city/town and ZIP)
17 N. 6th St Montrose, CO 81401	17 N. 6th St, N. 6th + La Raza Park.

4. Authorized Representative of Qualifying Organization or Political Candidate	Date of Birth	Phone Number
Bethany Maher		

Authorized Representative's Mailing Address (if different than address provided in Question 2.)
Montrose CO 81401

5. Event Manager	Date of Birth	Phone Number
Bethany Maher		

Event Manager Home Address (Street, City, State, ZIP)	Email Address of Event Manager
same as above	director@montrosemada.org

6. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?	7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?
☒ No ☐ Yes How many days? _____	☐ No ☒ Yes License Number _____

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?
☒ Yes ☐ No

List Below the Exact Date(s) for Which Application is Being Made for Permit															
Date	8/20/22	Date		Date		Date		Date		Date		Date		Date	
Hours	From 11 a.m.	Hours	From .m.	Hours	From .m.	Hours	From .m.	Hours	From .m.	Hours	From .m.	Hours	From .m.	Hours	From .m.
	To 8 p.m.		To .m.		To .m.		To .m.		To .m.		To .m.		To .m.		To .m.
Date		Date		Date		Date		Date		Date		Date		Date	
Hours	From .m.	Hours	From .m.	Hours	From .m.	Hours	From .m.	Hours	From .m.	Hours	From .m.	Hours	From .m.	Hours	From .m.
	To .m.		To .m.		To .m.		To .m.		To .m.		To .m.		To .m.		To .m.
Date		Date		Date		Date		Date		Date		Date		Date	
Hours	From .m.	Hours	From .m.	Hours	From .m.	Hours	From .m.	Hours	From .m.	Hours	From .m.	Hours	From .m.	Hours	From .m.
	To .m.		To .m.		To .m.		To .m.		To .m.		To .m.		To .m.		To .m.

Oath of Applicant
I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature	Title	Date
Bethany Maher	Director	7/2/22

Report and Approval of Local Licensing Authority (City or County)
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.
THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County)	☐ City ☐ County	Telephone Number of City/County Clerk
Signature	Title	Date

Signature	Title	Date
-----------	-------	------

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY			
Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$.

(Instructions on Reverse Side)



Application for a Special Events Permit

Departmental Use Only

RECEIVED JUL 11 2022

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- | | | |
|--|---|---|
| ☒ Social | ☐ Athletic | ☐ Philanthropic Institution |
| ☐ Fraternal | ☐ Chartered Branch, Lodge or Chapter | ☐ Political Candidate |
| ☐ Patriotic | ☐ National Organization or Society | ☐ Municipality Owned Arts Facilities |
| ☐ Political | ☐ Religious Institution | |

LIAB	Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110 ☒ Malt, Vinous And Spirituous Liquor	Fee: \$100.00 per event	Liquor Permit Number
2170 ☐ Fermented Malt Beverage	Payable to the City of Montrose	

1. Name of Applicant Organization or Political Candidate

Greater Montrose Chamber of Commerce

State Sales Tax Number (Required)

2. Mailing Address of Organization or Political Candidate
(include street, city/town and ZIP)

PO Box 3217
Montrose CO 81402
1245 E main st Montrose CO 81401

3. Address of Place to Have Special Event
(include street, city/town and ZIP)

4. Authorized Representative of Qualifying Organization or Political Candidate

Megan Wilson

Date of Birth

Phone Number

970-234-9190

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

25 N Cascade Ave Montrose CO 81401

5. Event Manager

Megan Wilson

Date of Birth

Phone Number

970-234-9190

Event Manager Home Address (Street, City, State, ZIP)

Email Address of Event Manager

meganwilson@shelterinsurance.com

6. Has Applicant Organization or Political Candidate been
Issued a Special Event Permit this Calendar Year?

☒ No ☐ Yes How many days? _____

7. Is the premises for which your event is to be held currently licensed under the
Colorado Liquor or Beer codes?

☒ No ☐ Yes License Number _____

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? ☒ Yes ☐ No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date 8/25/22	Date	Date	Date	Date
Hours From 5:00 p.m.	Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.
To 7:30 p.m.	To .m.	To .m.	To .m.	To .m.
Date	Date	Date	Date	Date
Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.
To .m.	To .m.	To .m.	To .m.	To .m.
Date	Date	Date	Date	Date
Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.
To .m.	To .m.	To .m.	To .m.	To .m.

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature

Megan Wilson

Title

President Elect

Date

7/5/22

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County)

☐ City
☐ County

Telephone Number of City/County Clerk

Signature

Title

Date

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information

License Account Number	Liability Date	State	Total
		-750 (999)	\$

(Instructions on Reverse Side)

Parking lot

San Juan Construction

Side walk

Band Set Up

Table

Table

Table

Nth / 1st St
Closed for Event

Nth Cascade
Table

Table

Closed for Event

Mosaic Shelter Ins Kilbines Vacant Twisted Ginger

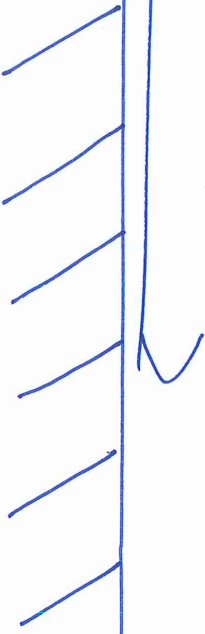


Alley Bk 93

The Hive
Hood Bar Jack the Clutter KUNF
Radio

Side walk

Nth Cascade



Main St

Double barrel



CITY OF MONTROSE
POLICE DEPARTMENT
 434 South First Street
 Montrose, Colorado 81401
 970-252-5200 Phone
 970-252-5216 Fax

July 21, 2022

TO: Dave Frank, Mayor
 Barbara Bynum, Mayor Pro Tem
 Doug Glaspell, Councilman
 J. David Reed, Councilman
 Ed Ulibarri, Councilman

FROM: Blaine Hall, Chief

SUBJECT: **Activities of the Montrose Police Department for the 1st half of 2021 vs. 2022.**

STATISTICAL RECAPITULATION:		January - June	January - June	%
1	REPORTED CRIME	2021	2022	CHANGE
	Homicide	0	0	0%
	Robbery	4	1	-75%
	Assaults	113	120	6%
	Assault on a Peace Officer	5	4	-20%
	Sexual Assaults	44	44	0%
	Burglary (Residence)	20	19	-5%
	Burglary (Commerce)	13	12	-8%
	Theft (All)	426	354	-17%
	Motor Vehicle Theft	31	39	26%
	Criminal Mischief	115	96	-17%
	Domestic Violence	125	132	6%
	Public Peace (Harassment, Disorderly, etc.)	374	451	21%
2	Total Felony Crimes	314	267	-15%
	Total Misdemeanor Crimes	1070	929	-13%
3	Total Incidents	16347	14499	-11%
	CAD Log Volume	160876	146135	-9%
4	Traffic Accidents	383	381	-1%
	D.U.I (Accidents)	4	9	125%
	D.U.I. (Ofc. Obs.)	26	30	15%
	Traffic Citations	737	416	-44%
	Traffic Contacts	1701	1185	-30%
	Traffic Fatalities	2	0	-200%
5	ARRESTS			
	Felony Adult	123	113	-8%
	Juvenile	9	6	-33%
	Misdemeanor Adult	492	414	-16%
	Juvenile	46	75	63%
	Drug Arrests (exc. Marijuana)	86	112	30%
6	Weapon Involved (Non-Firearm)	16	27	69%
	Firearm Involved	8	28	250%

[illegible]

								Blaine Hall			
								Chief			
								William E. Bell			
								City Manager			
										jb072122	
							Approved:				