



CITY COUNCIL WORK SESSION
Monday, May 5, 2025 - 10:00 AM
City Council Chambers, Elks Civic Building - 107 S. Cascade Ave.

Public participation for this meeting will be in person in the City Council Chambers. The meeting can be [viewed online via livestream](#) and video recordings of the meetings can be viewed on our [YouTube page](#).

Hearing assistance devices are available for public use. Please let us know if you need accommodation. The City also offers interpretation for Spanish speakers. Schedule time to book this resource, by [emailing the City](#) at least 3 days before the meeting.

1) INTRODUCTION OF NEW CITY EMPLOYEES

Kim Briggs - Customer Service/Civilian Report Taking Technician
Leo Perez - Building Inspector
Lisa Kuczmarski - Executive Assistant to Police Command Staff
Lance Bonnell - Part-Time Animal Shelter Tech
Tanner Leavitt - Utilities Division Worker

2) DISCUSSION ITEMS

- A) Fireworks Display Permit Application (10 minutes)
Staff: Pavilion and Community Events Manager Kathryn Schroer
- B) Public Works Facility Irrigation Relocation and Preliminary Site Fill Construction
Contract Change Order No. 1 (15 minutes)
Staff: City Engineer Scott Murphy

3) STAFF REPORTS

- A) Montrose Police Department Report (10 minutes)
Staff: Deputy Police Chief Tim Cox

4) GENERAL CITY COUNCIL DISCUSSION



CITY OF MONTROSE

MEMO

DATE: May 1, 2025
TO: City Council
FROM: Kathryn Schroer, Pavilion and Community Events Manager
RE: Fireworks Display Permit Approval

The City of Montrose is planning a fireworks display on Friday, July 4, 2025 as part of the holiday activities. The Municipal Code requires approval from the City Council before a fireworks display permit is issued. The Montrose Fire Protection District requires a separate permit that is in process at the current time.





Fireworks Display Permit Application

Organization: _____

Event Contact Person: _____

Address: _____

Phone Number: _____

Area where fireworks are to be displayed:

Date and time of display: _____

Kathryn Schroer
Signature of Applicant

Date

Permission of Property Owner: _____

Proof of General Liability Insurance received: _____

Approval of the Chief of the Montrose Fire District: _____

Approval of the Montrose City Council: _____

\$50.00 Fee Collected: _____

City Clerk

Date

CHANGE ORDER REQUEST

TO: Honorable Mayor and Members of the City Council
FROM: Scott Murphy, *City Engineer*
DATE: May 1, 2025
RE: Public Works Irrigation Relocation and Preliminary Site Fill
Change Order No. 1



Recommendation

Consider the award of Change Order No. 1 to Williams Construction in the amount of \$1,275,000 for the placement of additional fill on the Public Works Irrigation Relocation and Preliminary Site Fill Project.

Background

In January of 2025, Montrose City Council approved the award of a construction contract to Williams Construction in the amount of \$4.38M for implementation of the Irrigation Relocation and Preliminary Site Fill project at the City's new public works site. This project includes the following two major components:

1. Relocation of an existing irrigation ditch that ran through the center of the site into a piped delivery network, outside of proposed building areas.
2. The placement of fill to bring the new public works site up to preliminary grade. This includes the import of structural fill within the future building footprint as well as common fill for parking lot areas and the future extension of Rio Grande Avenue.

The preliminary site fill project aims to prepare the project area for construction of the new public works facility which is scheduled to begin around September of 2025. The first phase of the Rio Grande Extension and a roundabout at the intersection of Rio Grande Avenue and East Oak Grove Road are also scheduled to start the following spring.

Progress to Date and Change Order Driver

The original site fill project was scheduled for completion in October of 2025; however, the project is progressing well ahead of schedule and is likely to be complete by mid-summer. Since starting on the preliminary fill project, design of the final site grading has also been completed. With the project ahead of schedule and final site design complete, this has created the opportunity to utilize the existing site fill contractor to continue with project fill and bring the site closer to its final design grade.

Change Order Scope of Work

Change Order No. 1 is proposed to include the following scope of work:

- Import an additional foot± of common fill to bring the site to the bottom of the parking lot's structural section (immediately below pavement and parking lot aggregate base course). The original fill project stopped short of this elevation pending final parking lot grading design.
- Complete grading improvements to integrate the new public works site fill into the Bureau of Land Management (BLM) campus located immediately east of the public works site. The City has been working to obtain permission from the BLM to integrate the two lots with proper grading and avoid the need for retaining walls along the adjoining lot line. This will save between \$500k and \$750k in retaining wall expenditures and result in a more natural transition between the two lots.

Change Order No. 1
Public Works Site Fill Project
May 1, 2025

- Construct the utility corridor soil embankment along the public works facility frontage. Construction of this embankment will allow for the facility contractor to start on utility service construction immediately upon mobilization.
- Place preliminary fill for a future trailhead to be situated at the location shown in Figure 1. As design of the site progressed, this area was selected as an ideal location for a future Uncompahgre Riverway Trailhead. The team felt it best to fill the area now while access and pricing is most favorable.
- Approximately \$100k of the proposed change order will be utilized for additional structural fill beneath the building footprint. Although soil conditions within the project area have generally been as expected, it was necessary to extend the structural fill excavations deeper than anticipated to ensure that the building fill pad was founded on stable and undisturbed soils. This resulted in the need for additional structural fill to bring the area up to the proposed footing elevation.

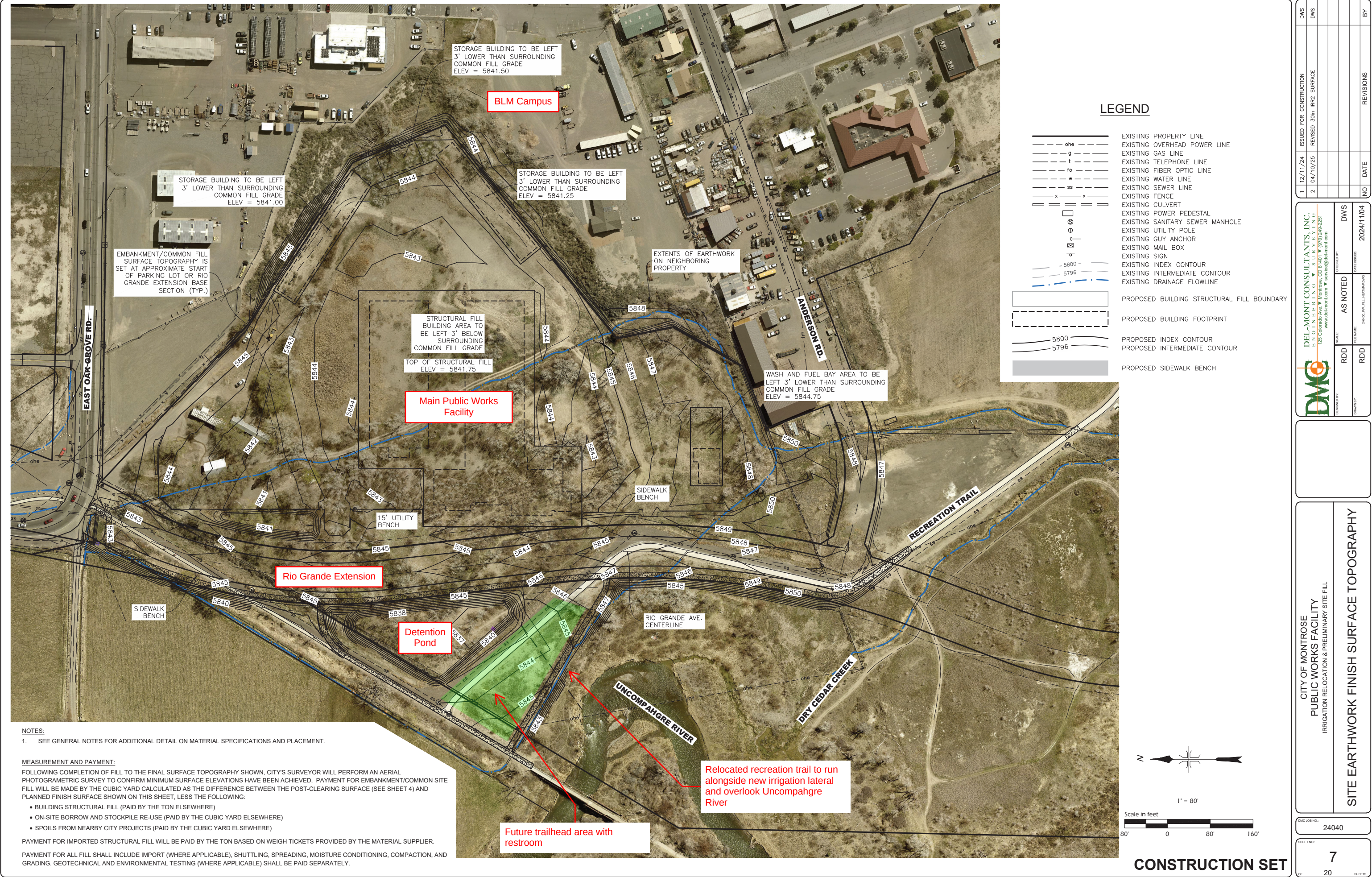
Project Financials

All change order work is proposed to utilize existing contract unit rates for the continued import of fill materials. These unit rates were established with the original fill project bid which included six bidders.

The Change Order No. 1 scope of work has been included in the overall facility scope and budget throughout its design and planning phases. As a result, it does not change the overall bottom-line project budget. The change order allows this work to be performed earlier in the project schedule and at a lower cost than if performed through the main facility's construction contract.

Funding for Change Order 1 is proposed as part of the Certificate of Participation (COP) borrowing approved for the overall public works facility project. It is our understanding that this funding is expected to be finalized within the next 6 to 8 weeks.

FIGURE 1: SITE OVERVIEW



PLOTTED BY ROUNCAN, FILE PATH & NAME = \\DMS14\PROJECTS\ACTIVE PROJECTS\2024\2404\COM RIO GRANDE & PUBLIC WORKS\C3D\SHEETS PW IRR 242404C_PW_FILL_HEATMAP.DWG, PLOT DATE = 4/14/2025 7:01 AM



CITY OF MONTROSE
POLICE DEPARTMENT
 434 South First Street
 Montrose, Colorado 81401
 970-252-5200 Phone
 970-252-5216 Fax

April 5, 2025

TO: J. David Reed, Mayor
 Dave Frank, Mayor Pro Tem
 Doug Glaspell, Councilmember
 Ed Ulibarri, Councilmember
 Judy Ann Files, Councilmember

FROM: Blaine Hall, Chief of Police

SUBJECT: **Activities of the Montrose Police Department for the 1st quarter of 2024 vs. 2025.**

STATISTICAL RECAPITULATION:

		Jan - March	Jan - March	%
1	REPORTED CRIME	2024	2025	CHANGE
	Homicide	0	0	0%
	Robbery	0	0	0%
	Assaults	54	45	-17%
	Assault on a Peace Officer	5	4	-20%
	Sexual Assaults	13	20	54%
	Burglary (Residence)	6	11	83%
	Burglary (Commerce)	3	5	67%
	Theft (All)	203	154	-24%
	Motor Vehicle Theft	10	13	30%
	Criminal Mischief	66	36	-45%
	Domestic Violence	61	40	-34%
	Public Peace (Disorderly, Harassment, etc.)	258	253	-2%
2	Total Felony Crimes	97	92	-5%
	Total Misdemeanor Crimes	543	519	-4%
3	Total Incidents	7089	8082	14%
	CAD Log Volume	74777	79188	6%
4	Traffic Accidents	251	187	-25%
	D.U.I (Accidents)	4	5	25%
	D.U.I. (Ofc. Obs.)	23	25	9%
	Traffic Citations	214	385	80%
	Traffic Contacts	658	1073	63%
	Traffic Fatalities	1	0	-100%
5	ARRESTS			
	Felony Adult	43	44	2%
	Juvenile	3	2	-33%
	Misdemeanor Adult	221	172	-22%
	Juvenile	65	19	-71%
	Drug Arrests (exc. Marijuana)	57	53	-7%
6	Weapon Involved (Non-Firearm)	11	7	-36%
	Firearm Involved	10	5	-50%
	Officer Use of Force	23	17	-26%
7	Mental Health Holds/Contacts	68	93	37%
	Co-Responder Referrals	167	158	-5%
	Co-Responder Responses	167	158	-5%

Activity of the Montrose Animal Shelter for the 1st quarter of 2024 vs. 2025.

	2024	2025
Adopted Animals	96	143
Returned to Owner	96	107
Transfers	33	26
Euthanized Dogs	6	3
Euthanized Cats	8	6
Euthanized Other	0	0

	2024	2025
Strays	460	183
Problems	40	54
Noise	53	49
Vicious	18	6
Bites	18	23
Traps	2	2

	2024	2025
Welfare	42	38
County	17	14
Relinquishment	85	37
Dead on Arrival	18	38
Wildlife	14	15
Agency Assist	2	0
PR	5	0

Activity of Code Enforcement for the 1st quarter of 2024 vs. 2025.

	2024	2025
Abated	N/A	0
Certified & Warning Letters	N/A	22
Fence Issue	N/A	0
Incident Reports	N/A	162
Illegal Business	N/A	0
Illegal Parking	N/A	85

	2024	2025
Junk	N/A	47
Junk Vehicle	N/A	9
Litter	N/A	47
Signs	N/A	3
Nuisance	N/A	47

	2024	2025
RV Parking	N/A	0
Snow Removal	N/A	3
Summons Written	N/A	33
Weeds	N/A	15

Respectfully submitted,

Blaine Hall
Chief of Police

William E. Bell
City Manager

jb040525

Approved: