CITY COUNCIL WORK SESSION
Monday, May 20, 2024 - 10:00 AM
City Council Chambers, Elks Civic Building - 107 S. Cascade Ave.

Public participation for this meeting will be in person in the City Council Chambers. The meeting can be viewed online via livestream and video recordings of the meetings can be viewed on our YouTube page.

Hearing assistance devices are available for public use. Please let us know if you need accommodation. The City also offers interpretation for Spanish speakers. Schedule time to book this resource, by emailing the City at least 3 days before the meeting.

1) INTRODUCTION OF NEW CITY EMPLOYEES

Karlee Brack - Part-time Animal Shelter Technician
Marissa Abeyta - Victim Advocate
Cameron Patterson - Parks & Special Projects Worker
Greg Stunder - Staff Attorney

2) DISCUSSION ITEMS

A) Region 10 Presentation (15 minutes)
Executive Director Michelle Haynes

B) Project 7 Water Authority Update on the Regional Water Resiliency Program (30 minutes)
Staff: Utilities Director David Bries and Miles Graham

C) San Juan/6530 Road Traffic Signal Design Contract Award (10 minutes)
Staff: City Engineer Scott Murphy

3) GENERAL CITY COUNCIL DISCUSSION

4) STAFF COMMENTS

**Please note that the times listed are estimates only. Actual times may vary depending upon discussion and public comment received.*

City of Montrose Services FY 2023

Small Business Resource Center

- Business Counseling: 69 Businesses, 131 Hours **$ 5,900**
- New Loans: 14 Businesses **$ 565,875**
  - Business Loans Outstanding: 68 Business Loans, current value $2.4 million
  - Downtown Business Grant Reviews- 9 applications
- Education Classes: Approximately 40 clients, 233 hours **$ 3,600**
- Enterprise Zone Tax Credits for Businesses ($30 million invested) **$ 561,000**
- Enterprise Zone Contribution Credits: 7 projects with $556,200 contributions

Area Agency on Aging

- Area Agency on Aging Direct Services: assists elderly to stay in their homes and communities

Service	Units	Est Cost
Caregiver Services	526	$ 18,560.00
Homemaker/Personal Care	3082	$ 100,645.00
Meals	2668	$ 48,024.00
Transportation	3262	$ 58,716.00
Material Aid	36	$ 14,400.00
Case Mang/Information Services	1148	$ 39,840.00
Legal Services/Ombudsman (est)		$ 24,000.00
Total	10,722	$ 304,185.00

- Retired Senior Volunteer Services and Senior Companion: over 12,000 volunteer hours; estimated value >$300,000
- Ombudsman: Advocacy for residents in Skilled Nursing and Assisted Living Facilities

City of Montrose Services FY 2023

Regional Services

- Comprehensive Economic Development: Work with federal, state and local partners (DOLA, EDA, OEDIT, MEDC, WEEDC, Regional Workforce and Municipalities) to create stronger economic growth environment.
- Gunnison Valley Transportation Planning Region: CDOT planning to develop regional highway priorities and provide input for local governments to CDOT.
- Regional Broadband Network: operational since 2017, supporting local service providers and community anchor institutions. Expanding access to Denver and Salt Lake City in 2024.

City of Montrose 2024 Annual Assessment: $19,399

Additional Business Support: $10,000

Thank you for your support!

About Region 10

Since 1972, Region 10 League for Economic Assistance and Planning, Inc. (LEAP) has leveraged resources to help build strong communities in the six-county area including Delta, Montrose, Hinsdale, Gunnison, Ouray, and San Miguel counties. Services provided include older adults' assistance and support; small business education, consulting and loans; and regional development planning support. As a 501(c)3 nonprofit inter-governmental organization, Region 10 is supported by local and county governments, and its programs are supported by state and federal programs and funding sources. More information can be found at www.region10.net.

CONTRACT AWARD RECOMMENDATION

TO: Honorable Mayor and Members of the City Council
FROM: Scott Murphy, *City Engineer*
DATE: May 13, 2024
RE: San Juan Avenue/6530 Road Traffic Signal Design Contract Recommendation
CC: William Bell, Shani Wittenberg

Action
Consider the award of a professional services contract to HDR Engineering in the amount of $148,413.72 for completion of design studies and civil design associated with the San Juan Avenue/6530 Road Traffic Signal Project.

Project Background
The intersection of 6530 Road and the San Juan Bypass (US Hwy 50) is controlled by the Colorado Department of Transportation (CDOT) since part of the highway system. As such, before a signal may be installed at this intersection, it is necessary for the traffic volumes to cross established volume thresholds (formally known as signal warrants). Recent traffic studies performed for nearby residential subdivisions indicate that these signal warrants have been met and a signal project can move forward. The project awarded herein aims to complete the necessary design and permitting with CDOT. Construction of the signal is tentatively scheduled to begin 3Q 2025 and is included in 2025's proposed budget.

The City has also been experiencing continued traffic growth at the intersections of 6700 Road/Hwy 50 and 6450 Road/Hwy 50. The traffic growth at 6700 Road is primarily due to completion of its missing link between Sunnyside and Miami Roads. In response to this traffic growth and requests from the public, the City also plans to perform formal warrant studies for these two intersections in the late summer of 2024 as part of this project. The driver behind waiting until later in the year is to ensure counts are representative of typical conditions; traffic volumes are currently skewed due to the Niagara/Hillcrest detour and construction/bridge closures on Highway 50 east of Montrose. If studies indicate that signal warrants are met at these intersections, the City would then integrate formal traffic signal designs into future budget years.

Request for Proposals and Design Team Recommendation
The City issued a request for proposals for design of the San Juan/6530 Signal on April 11 and proposals were publicly received on May 9, 2024 from five consultants as summarized in Table 1 below.

TABLE 1
Summary of Consultant Proposals

Consultant	Location	Price
HDR Engineering	Durango, CO	$148,413.72
JR Engineering	Golden, CO	$148,803.00
KLJ Engineering	Grand Junction, CO	$191,000.00
RockSol	Grand Junction, CO	$217,811.47
Del-Mont Consultants	Montrose, CO	$219,050.00

Prices presented are for the project's traffic studies, signal design/instrumentation, turn lane road widening, and permitting/clearances with CDOT. The City recommends award to the lowest-cost proposer, HDR Engineering. The City has never worked directly with HDR Engineering on a traffic design project; however, HDR was the successful designer of the recent Chipeta signal project where the City was a financial partner.

Contract Administration and Project Financials

Contract administration and project management will be performed by the City of Montrose engineering department.

The City budgeted a total of $200k for this project out of the City's capital improvement fund as part of the Moving Montrose Forward initiative. This places the design project approximately $52k under budget. It is anticipated that most project costs will be expended in 2024.