



CITY COUNCIL WORK SESSION
Monday, June 5, 2023 - 10:00 AM
City Council Chambers, Elks Civic Building - 107 S. Cascade Ave.

Public participation for this meeting will be in person in the City Council Chambers. The meeting can be viewed via livestream at <https://www.cityofmontrose.org/759/Live-Meetings-Viewer> and recordings of the meetings can be viewed at <https://www.youtube.com/user/MontroseCityGov>.

Hearing assistance devices are available for public use. Please let us know if you need accommodation. The City also offers interpretation for Spanish speakers. In order to allow time to book this resource, please email planningmail@ci.montrose.co.us at least three days before the meeting.

1) DISCUSSION ITEMS

- A) Unify America Presentation (20 minutes)
Staff: City Manager Bill Bell
- B) Disposal of City Property (10 minutes)
Staff: Dart and Grant Coordinator Michelle Wingfield
- C) CASA of the 7th Judicial District Request to Waive Sewer and Water Connection Fees Regarding San Juan Villages Project (15 minutes)
Staff: Community Development Specialist Christopher Ottinger
- D) Blowers Disconnection (10 minutes)
Staff: Planner II William Reis
- E) A-Drain Relinquishment (10 minutes)
Staff: City Engineer Scott Murphy, City Attorney Ben Morris
- F) Fireworks Display Permit Approval (5 minutes)
Staff: City Clerk Lisa DelPiccolo
- G) Messaging Regarding Public Comment with City Council (30 minutes)
Staff: City Attorney Ben Morris, City Clerk Lisa DelPiccolo

2) GENERAL CITY COUNCIL DISCUSSION

3) STAFF COMMENTS



CITY OF MONTROSE
Office of the City Manager
MEMO

TO: City Council
FROM: City Manager's Office
DATE: May 31, 2023
RE: Introduction to Unify Montrose Community Project in collaboration with Unify America

Background

Unify America is an organization designed to foster healthy conversations within communities to tackle some of the most challenging and important issues, as determined by local residents and community members. Unify America was asked by a few Montrose community members to take a look at the Montrose region to see if their approach might work here to come up with some lasting solutions to issues such as childcare, housing, et al.

The Unify Montrose effort began earlier this year and is about to really kick off with a focused effort on community collaboration and problem solving. Based on community input, their initial topic of focus will be childcare access and affordability here in Montrose. Please see their informational flyer that has also been included with this packet.

There is no decision to be made by City Council, but since staff, community leaders and several Montrose non-profit organizations will be actively involved in this effort over the next few months, I thought it was important for all of you to be informed and to meet Harry and his team.

A COLLABORATIVE PARTNERSHIP

Unify Montrose

Community Problem-Solving

Unify Montrose is a partnership between Montrose residents and Unify America, a national, nonpartisan nonprofit that helps communities collaboratively solve problems using the model of public deliberation.

A successful community deliberation happens in cooperation with local leadership. Unify America, invited to Montrose by regional leaders and grantmakers, brings funding and expertise in deliberation processes, civil dialogue, community engagement, and technology. Local cross-partisan leaders, including nonprofit directors, government employees, and for-profit business owners, have raised their hands to work with the Unify team to bring this civic participation model to Montrose.

In February and March of 2023, Unify America hosted community focus groups to understand critical issues. After discussions that included housing, mental health, and youth development, the shortage of affordable childcare became the focus area as it has a wide community impact, strong data from the recent county-wide needs assessment, and a wide array of solutions for the community to consider.

The deliberation begins with a problem, in this case, the shortage of affordable childcare. Here's what happens next:

What's the benefit for Montrose?

The Unify Montrose project will:

- Engage the community around a shared goal to improve access to safe, affordable childcare in Montrose, which is critical to a vibrant community
- Research and consider a wide range of customized, local actions to achieve the goal
- Build trust between Montrose neighbors from different backgrounds by working together toward a shared goal
- Create an opportunity for cooperation between Montrose residents and key institutions in the community, including the government

1 Civic Lottery

To ensure fairness and find different perspectives, Unify Montrose sets up a community-wide "jury lottery" to select a random, representative group of 64 residents.

2 Jury Deliberation

Over 12 weeks, the jury reviews facts, discusses the pros and cons of different solutions, and builds a concrete action plan. (They will be paid for their time and no expertise will be required.)

3 Recommendations

The proposed action plan, including recommendations about how to pay for it, will be presented by the community jury to elected officials and local leaders for next steps.



PROPERTY DISPOSAL

May 8, 2023

TO: Honorable Mayor, City Council
FROM: Michelle Wingfield, DART and Grant Coordinator
CC: William Bell, City Manager; Ann Morgenthaler, Assistant City Manager;
Shani Wittenberg, Finance Director; Jim Scheid, Public Works Director
DATE: May 8, 2023
SUBJECT: City Owned Property Disposal

Recommendation

Approve the disposal of a raft owned by the City of Montrose.

Background

The City of Montrose owns a raft with Visit Montrose logos on it. The raft has primarily been used to check for hazards in the river prior to FUNC Fest or to perform maintenance at Chipeta and Taviwach Lakes.

Regular maintenance requires a specific expertise that is not common to staff. City Staff recommend donating the raft along with its accompanying trailer to Montrose Surf & Cycle in exchange for the upkeep of the raft and providing river inspection as needed (including prior to FUNC Fest.) Surf and Cycle has agreed to keep the Visit Montrose logo on the raft.

The donation of this raft is in accordance with Section 1-16-5 of the Municipal Code.

Financial Impact

The raft was purchased in 2017 for \$3,890.45 out of the Tourism Fund. It would be removed from the City's insurance contract with CIRSA upon donation to Montrose Surf & Cycle.





CITY OF MONTROSE
Office of the City Manager
MEMO

TO: Honorable Mayor and Members of City Council
FROM: City Manager's Office
DATE: June 5, 2023
RE: Abatement of Water and Sewer Connection Fees for The Village at San Juan, a CASA of the 7th Judicial District and Region 10 Area Agency on Aging project.

City Council Consideration

City Council is considering the request to abate the actual cost of water and sewer connection fees for The Village at San Juan. The fees are estimated to total \$275,214.

Background

CASA and Region 10 have requested that the City of Montrose abate the water and sewer connection fees in support of the proposed Village at San Juan intergenerational supportive housing project. This project will be located along the San Juan bypass, just east of the current Public Works site and adjacent to 3M's property. CASA is ready to begin pulling permits, and has secured funding for the project through a variety of means. A significant grant from the Department of Local Affairs, funds from U.S. Department of Housing and Urban Development, foundations and individual donors have contributed to make this project feasible. The location of the project is outlined in red on the map below.

May 17, 2023

To: Montrose City Council

Project: The Village on San Juan

Re: Utility Connection Fees



I am writing on behalf of CASA of the 7th Judicial District to request a fee waiver for Utility Connection Fees.

We have been very appreciative of the support offered by the City of Montrose throughout the development phase. Construction should begin in June with a timeline of 14 to 16 months to completion.

The Village on San Juan is an innovative approach to address both the well-being, and social costs of our most vulnerable populations as they struggle with the challenges of trauma, homelessness, poverty, and the resulting mental and behavioral health challenges.

It is our hope and expectation that the Village on San Juan will set a standard for communities across Colorado by combining compassion and common sense in a place that empowers people to live out hopeful and productive lives.

Thank you for your consideration of this request.

Sincerely,

Carlton Mason / CEO

BOARD OF DIRECTORS

LARRY DUPPER, President • HEIDI WEISSNER Vice President • VALERIE HILL, Secretary • MICK FRANCIS, Treasurer
Members: • PAT BLACKWELDER • JAMES HAUGSNESS • BLAINE HALL
KATIE ALBIA • GAIL McFARLANE-SOSA • MARY GNANDT • DON VAREY



CITY OF MONTROSE
Planning Services

MEMO

TO: City Council
FROM: William Reis, Planner II
DATE: June 5, 2023
RE: Blowers Disconnection from City Limits

ATTACHMENTS:

- Exhibit A: Maps
- Exhibit B: Letter of Request
- Exhibit C: Disconnection Exhibit
- Exhibit D: Boundary Line Agreement (Recorded)

City Council Consideration:

This request is to allow a portion of property that is currently within the Montrose City limits to revert back to being outside of the City limits. This process is known as a disconnection or deannexation from the city limits of Montrose. The property is located adjacent to the north of 2335 6450 Road (Exhibit A).

Applicant: Donnie and Barbara Blowers

Application Background:

The City recently received a request from Donnie and Barbara Blowers that a small portion of their property located adjacent to the north 2335 6450 Road be disconnected from the City limits of Montrose. The reasoning for this is due to a recent boundary line dispute due to a fence line location. This boundary dispute was resolved with a Boundary Line Agreement recorded in February of 2023 (Exhibit D). The property located at 2335 6450 Road (Montrose County Parcel number 376716300065) is within the City limits, while the property adjacent to the north which is not currently addressed (Montrose County Parcel number 376716320003) is outside of City limits. Due to the Boundary Line Agreement, there is a small sliver of the



northern parcel that is technically in the City limits. In order to clean this up, the property owner has requested for a disconnection of this small sliver so there is no misinterpretation of whether the lot is situated within the jurisdiction of the City of Montrose or in unincorporated Montrose County. This is further outlined in the letter submitted by the Applicant as attached as Exhibit B, and the exhibit of the exact area requesting to be disconnected in attached as Exhibit C. The property requesting to be disconnected is further described below.

A strip of land situated in Section 16, Township 49 North, Range 9 West, New Mexico Principal Meridian, County of Montrose, State of Colorado being better described as beginning at a point S01°25'23"W 2130.88 from the CW1/16 corner of said Section 16;
Thence S87°26'23"E 1231.12 feet;
Thence S01°51'49"W 1.61 feet to an existing fence line;
Thence the following two (2) courses along said fence line
1. N88°43'06"W 616.74 feet;
2. N88°37'58"W 614.13 feet to a point on the West line of the E1/2SW1/4 of said Section 16;
Thence N01°25'23"E 28.17 feet to the Point of Beginning.
Containing 0.43 Acres more or less as described.

BASIS OF BEARINGS:

The bearing between the 2" aluminum cap on 3/4" rebar PLS 37690 at the W1/16 corner common to Sections 16 and 21, Township 49 North, Range 9 West, New Mexico Principal Meridian and the found 2" aluminum cap on 3/4" rebar PLS 37690 at the CW1/16 corner of said Section 16 bears N01°25'23"E (ASSUMED).

Process:

The ordinance provided in this packet is the City of Montrose's procedure for processing such a request. This procedure requires the adoption of an ordinance if City Council approves that the best interests of the City will not be negatively affected by the disconnection from the City limits.

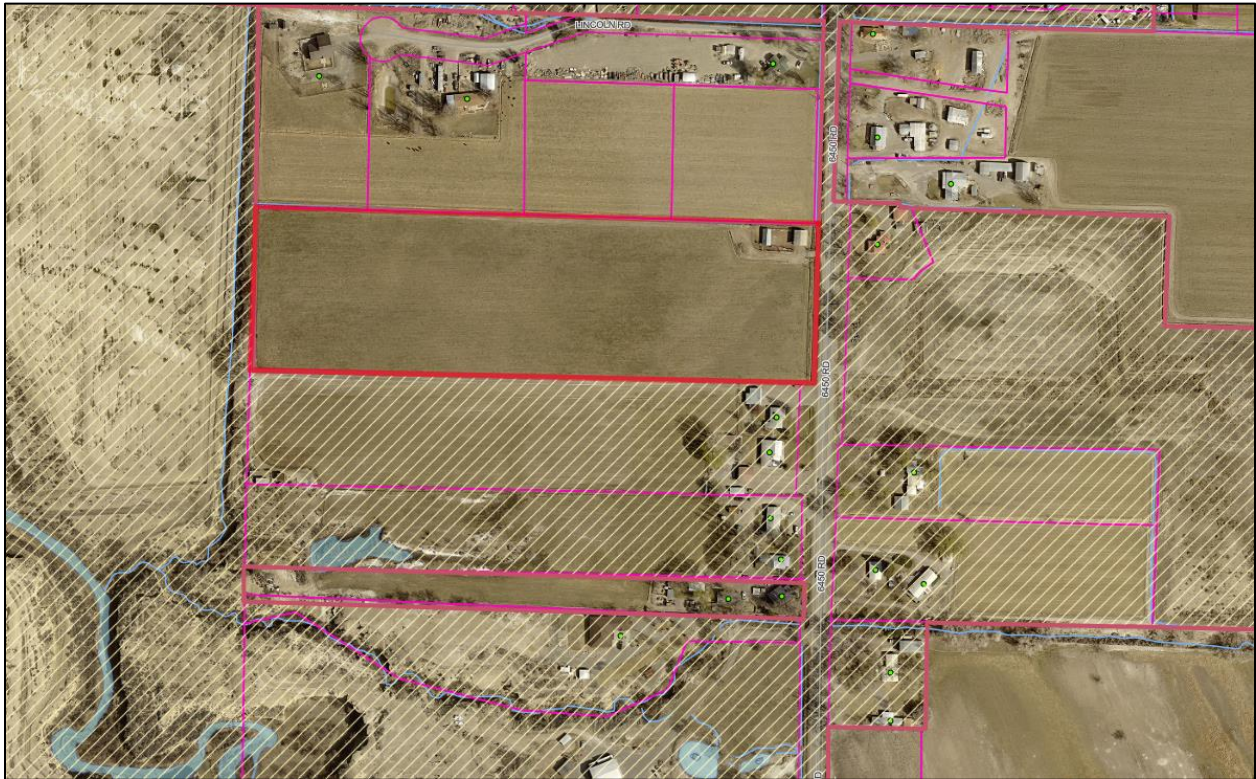
Recommendation:

City staff is recommending approval of the request for disconnection from City limits.



Exhibit A: Maps

Vicinity Map (hatching reflects City limits)



Disconnection area shaded in green

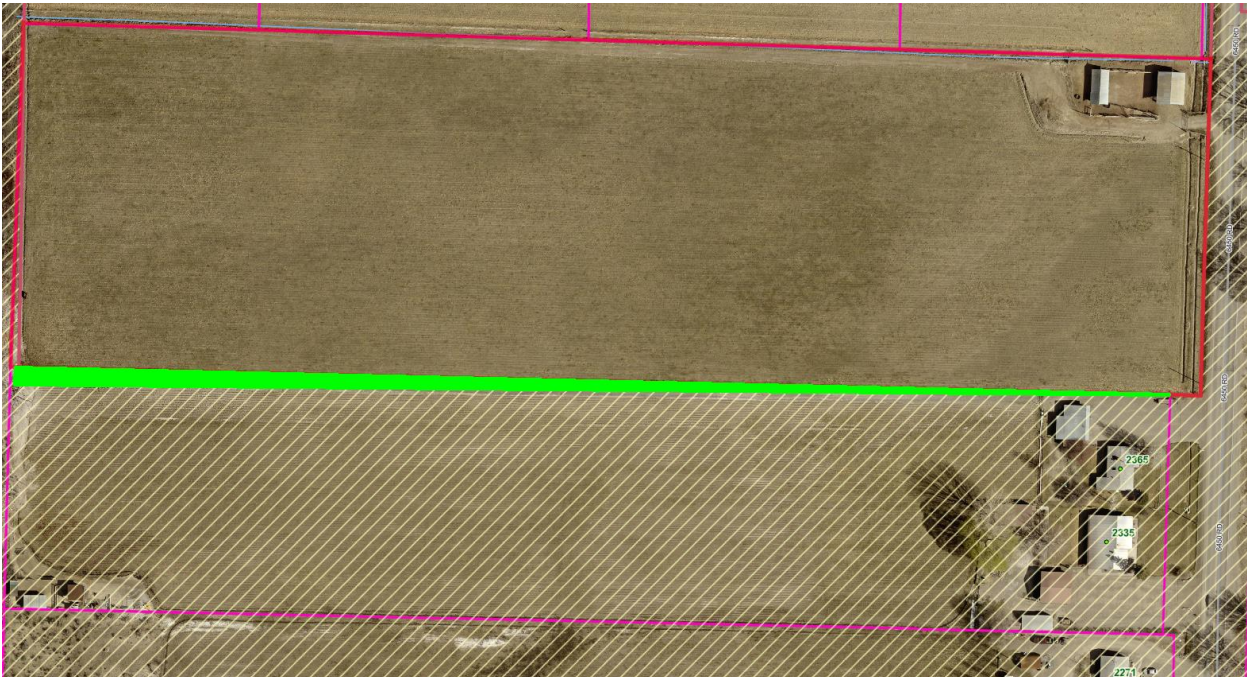


Exhibit B - Letter of Request



DEL-MONT CONSULTANTS, INC.
ENGINEERING ▼ SURVEYING

125 Colorado Ave. ▼ Montrose, CO 81401 ▼ (970) 249-2251 ▼ (970) 249-2342 FAX
www.del-mont.com ▼ service@del-mont.com

06 February, 2023

RE: Deannexation of a part of the Blowers property.

To whom it may concern:

The property line common to parcel 376716300065 owned by Timothy & Debra Ayer and parcel 376716320003 owned by Donnie & Barbara Blowers has recently been agreed upon per CRS, Section 38-44-112 an existing fence line. The previous line as described in a Quit Claim Deed at Reception No. 954694 is the current line separating the City of Montrose and the County of Montrose. The majority of the Blowers parcel is in the county, while the sliver created due to the Boundary Line Agreement recorded at Reception No. 959055 is still a part of the City of Montrose. We would like for that sliver to be deannexed and become a part of the County of Montrose with the rest of the Blowers property.


Donnie Blowers

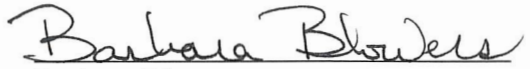
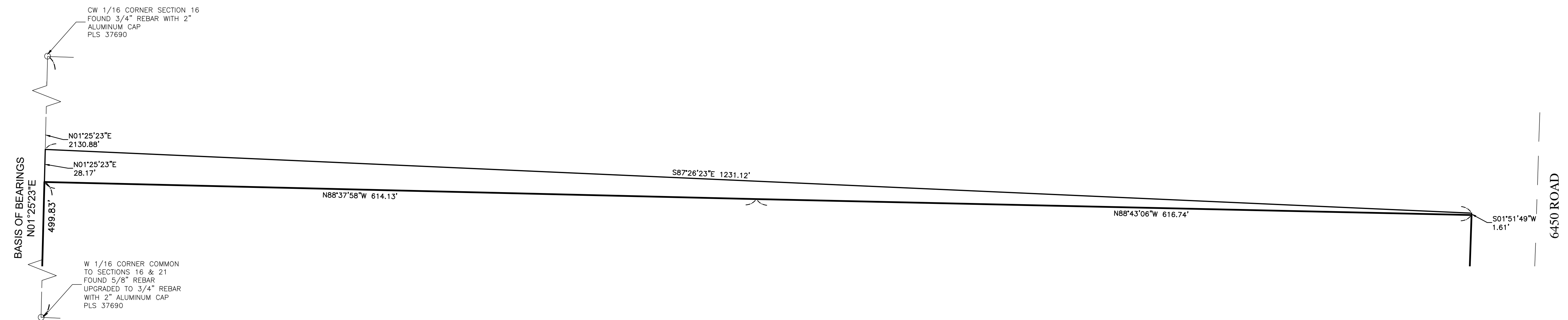

Barbara Blowers

Exhibit C - Disconnection Exhibit

DEANNEXATION EXHIBIT

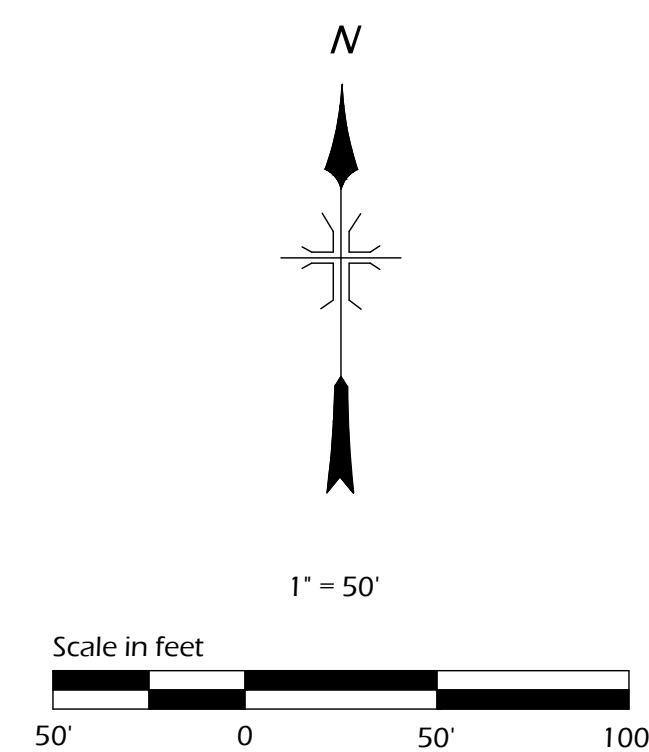
SITUATED IN SECTION 16, TOWNSHIP 49 NORTH, RANGE 9 WEST, NEW MEXICO PRINCIPAL MERIDIAN
CITY OF MONTROSE, COUNTY OF MONTROSE, STATE OF COLORADO

DENANNEXATION DESCRIPTION:

A strip of land situated in Section 16, Township 49 North, Range 9 West, New Mexico Principal Meridian, County of Montrose, State of Colorado being better described as beginning at a point S01°25'23"W 2130.88 from the CW1/16 corner of said Section 16;
Thence S87°26'23"E 1231.12 feet;
Thence S01°51'49"W 1.61 feet to an existing fence line;
Thence the following two (2) courses along said fence line
1. N88°43'06"W 616.74 feet;
2. N88°37'58"W 614.13 feet to a point on the West line of the E1/2SW1/4 of said Section 16;
Thence N01°25'23"E 28.17 feet to the Point of Beginning.
Containing 0.43 Acres more or less as described.

BASIS OF BEARINGS:

The bearing between the 2" aluminum cap on 3/4" rebar PLS 37690 at the W1/16 corner common to Sections 16 and 21, Township 49 North, Range 9 West, New Mexico Principal Meridian and the the found 2" aluminum cap on 3/4" rebar PLS 37690 at the CW1/16 corner of said Section 16 bears N01°25'23"E (ASSUMED).



NOTICE: According to Colorado Law (13-80-105, CRS) you must commence any legal action based upon any defect in this survey within three (3) years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten (10) years from the date of the certification shown herein.

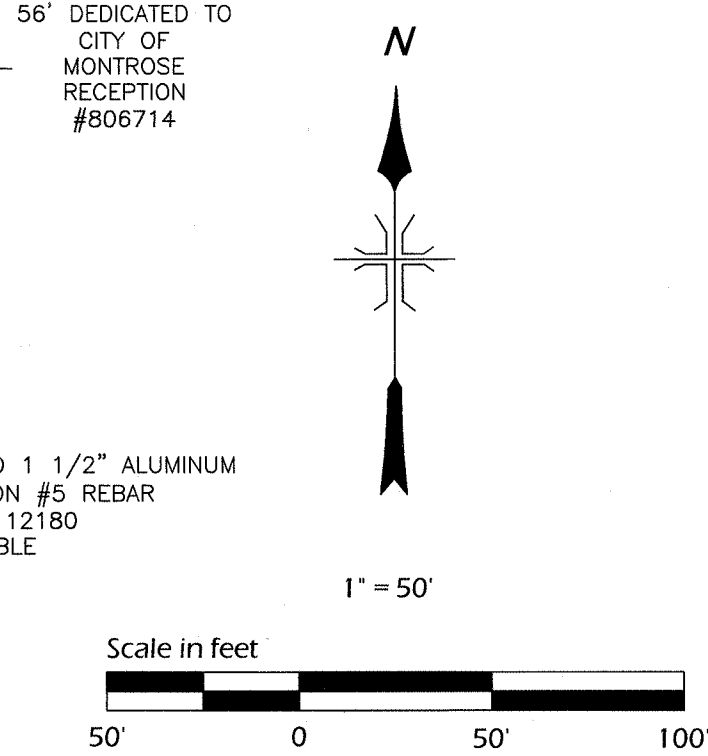
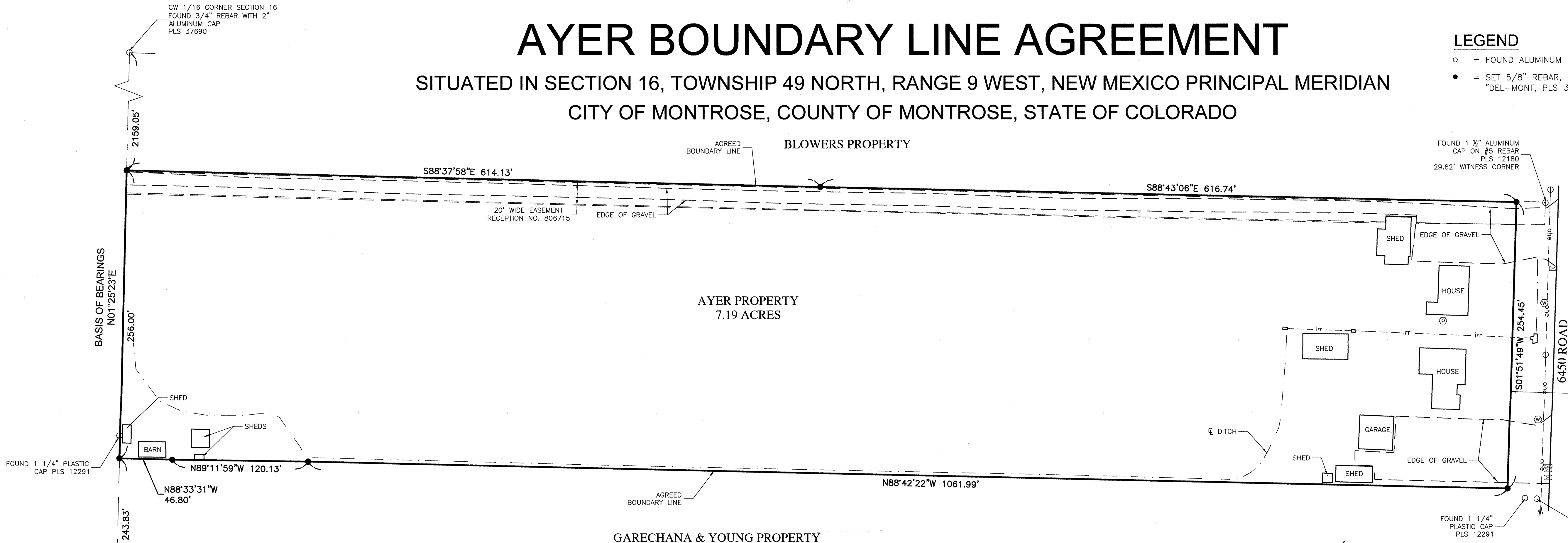
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AYER BOUNDARY LINE AGREEMENT

SITUATED IN SECTION 16, TOWNSHIP 49 NORTH, RANGE 9 WEST, NEW MEXICO PRINCIPAL MERIDIAN
CITY OF MONTROSE, COUNTY OF MONTROSE, STATE OF COLORADO

LEGEND

- = FOUND ALUMINUM CAP ON REBAR AS NOTED
- = SET 5/8" REBAR, 18" LONG, WITH A 1 1/2" ALUMINUM CAP STAMPED "DEL-MONT, PLS 37690"



In accordance with CRS, Section 38-44-112, the undersigned agree that the Boundary Agreement Lines, as indicated on this plat, is hereby determined and permanently established as the boundary between their respective properties. Each party hereby grants, sells, and conveys to the other party such of his or her property as may line on the other party's side of the agreed boundary.

Donnie D. Blowers
Donnie D. Blowers

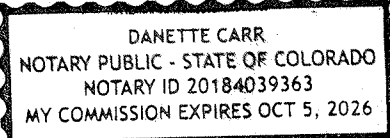
STATE OF COLORADO)
)ss.
COUNTY OF MONTROSE)

The above Boundary Line Agreement was acknowledged before me on this 30 day of January, 2023, by Donnie D. Blowers.

My commission expires Oct. 5, 2026

Witness my hand and official seal Danette Carr

Notary Public



Barbara A. Blowers
Barbara A. Blowers

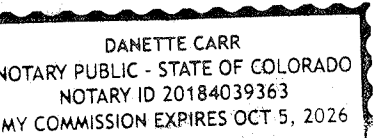
STATE OF COLORADO)
)ss.
COUNTY OF MONTROSE)

The above Boundary Line Agreement was acknowledged before me on this 30 day of January, 2023, by Barbara A. Blowers.

My commission expires Oct. 5, 2026

Witness my hand and official seal Danette Carr

Notary Public



Timothy Ayer
Timothy Ayer

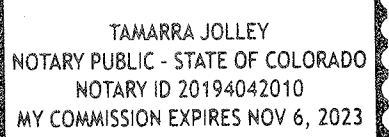
STATE OF COLORADO)
)ss.
COUNTY OF MONTROSE)

The above Boundary Line Agreement was acknowledged before me on this 30 day of January, 2023, by Timothy Ayer.

My commission expires November 6, 2023

Witness my hand and official seal Sammy Jolley

Notary Public



Debra Ayer
Debra Ayer

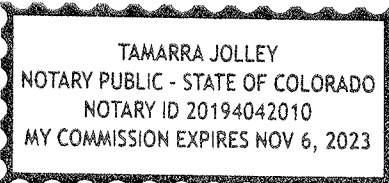
STATE OF COLORADO)
)ss.
COUNTY OF MONTROSE)

The above Boundary Line Agreement was acknowledged before me on this 30 day of January, 2023, by Debra Ayer.

My commission expires November 6, 2023

Witness my hand and official seal Sammy Jolley

Notary Public



Ronald David Garechana
Ronald David Garechana

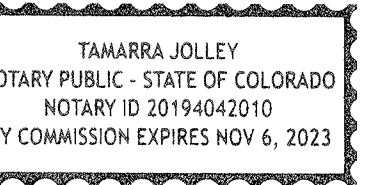
STATE OF COLORADO)
)ss.
COUNTY OF MONTROSE)

The above Boundary Line Agreement was acknowledged before me on this 1st day of February, 2023, by Ronald David Garechana.

My commission expires November 6, 2023

Witness my hand and official seal Sammy Jolley

Notary Public



Kenneth Gregory Garechana
Kenneth Gregory Garechana

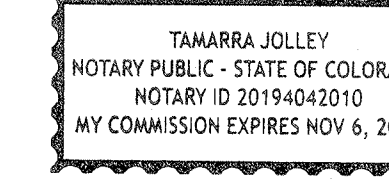
STATE OF COLORADO)
)ss.
COUNTY OF MONTROSE)

The above Boundary Line Agreement was acknowledged before me on this 30 day of January, 2023, by Kenneth Gregory Garechana.

My commission expires November 6, 2023

Witness my hand and official seal Sammy Jolley

Notary Public



NOTICE: According to Colorado Law (13-80-105, CRS) you must commence any legal action based upon any defect in this survey within three (3) years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten (10) years from the date of the certification shown hereon.

Christina Young
Christina Young

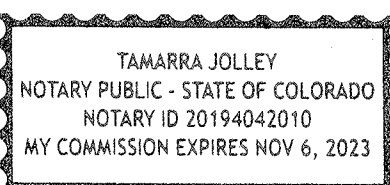
STATE OF COLORADO)
)ss.
COUNTY OF MONTROSE)

The above Boundary Line Agreement was acknowledged before me on this 30 day of January, 2023 by Christina Young.

My commission expires November 6, 2023

Witness my hand and official seal Sammy Jolley

Notary Public



BASIS OF BEARINGS:

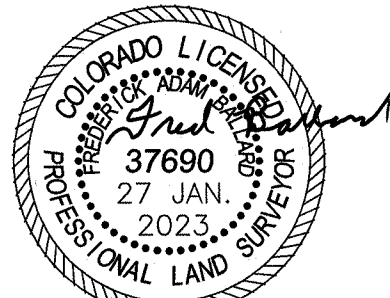
The bearing between the 2" aluminum cap on 3/4" rebar PLS 37690 at the W1/16 corner common to Sections 16 and 21, Township 49 North, Range 9 West, New Mexico Principal Meridian and the the found 2" aluminum cap on 3/4" rebar PLS 37690 at the CW1/16 corner of said Section 16 bears N01°25'23"E (ASSUMED).

LINEAL UNITS STATEMENT:

The Lineal Unit used on this plat is U.S. Survey Feet

SURVEYORS CERTIFICATE:

I Frederick A. Ballard, hereby certify that I am a Professional Land Surveyor of the State of Colorado, that this map consisting of 1 sheet, correctly represents a survey made under my supervision, that all monuments shown hereon actually exist and their positions are as shown. This survey does not include easements except those specifically shown hereon.



Frederick A. Ballard P.L.S. 37690

RECORDER'S CERTIFICATE:

This plat was filed for record in the office of the Clerk and Recorder of Montrose County at 9:58 am. on the 2 day of February, 2023, Reception No. 959055.

Joan Light-Kraft, by Joan Light-Kraft
County Clerk & Recorder Deputy

AYER BOUNDARY LINE AGREEMENT			
CLIENT:		LUKE AYER	
ADDRESS & PHONE:		2365 6450 ROAD MONTROSE, CO 81401 970-275-2181	
FIELD BOOK:	DRAWN BY:	DATE:	TYPE:
902	DCC	2023-01-27	BLA
SHEET:	FILE:	JOB NO.:	
1 of 1	22182V_BLA	22182	



VICINITY MAP
N.T.S.

MEMORANDUM



TO: Honorable Mayor and Members of the City Council
FROM: Scott Murphy, *City Engineer*
DATE: May 30, 2023
RE: Relinquishment of A-Drain by the Bureau of Reclamation
CC: Ben Morris

Action

No action required; for informational purposes only.

Background

As part of the Bureau of Reclamation's (BOR) efforts to reclaim the Uncompahgre Valley starting in the 1920's, a series of lettered drains were constructed for the purpose of collecting agricultural return flows and keeping the underlying groundwater table suppressed in support of agricultural operations. Under these agricultural uses, the drains were typically operated and maintained by the Uncompahgre Valley Water Users Association. As areas contributing flow to the drains urbanized and the drains were no longer needed for agricultural purposes, the BOR would typically abandon the drains and relinquish them for use in the City's stormwater conveyance system.

One such lettered drain system was the A-Drain and its associated laterals which generally ran from Sunnyside Road to the Montrose Arroyo as shown in Figure 1. As development was occurring in this area in the early 2000's, the BOR relinquished this drain system south of Niagara Road; however, the reach between Niagara and Sunnyside Roads was not relinquished at the time. Development has since continued towards the north and the surrounding area is now fully urbanized. As a result, it has now become necessary to abandon the remaining portions shown in Figure 2.

The BOR has prepared and executed a *Quitclaim Deed of Facilities* for the remaining portions of the A and A-64 drains shown in Figure 2. All that remains in the process is for the City manager to sign these deeds to accept the facility relinquishment. It should be noted that the drains do not have a formal descriptive easement or fee-simple ownership that is conveyed, the BOR simply conveys the facility to designate they no longer control and maintain it. For the conveyances discussed herein, responsibility for drain maintenance remains that of the adjacent homeowner's associations as designated on plats finalized over the past several decades in this area.

Memorandum
Relinquishment of A-Drain by BOR
May 30, 2023



Figure 1: Historic A-Drain System

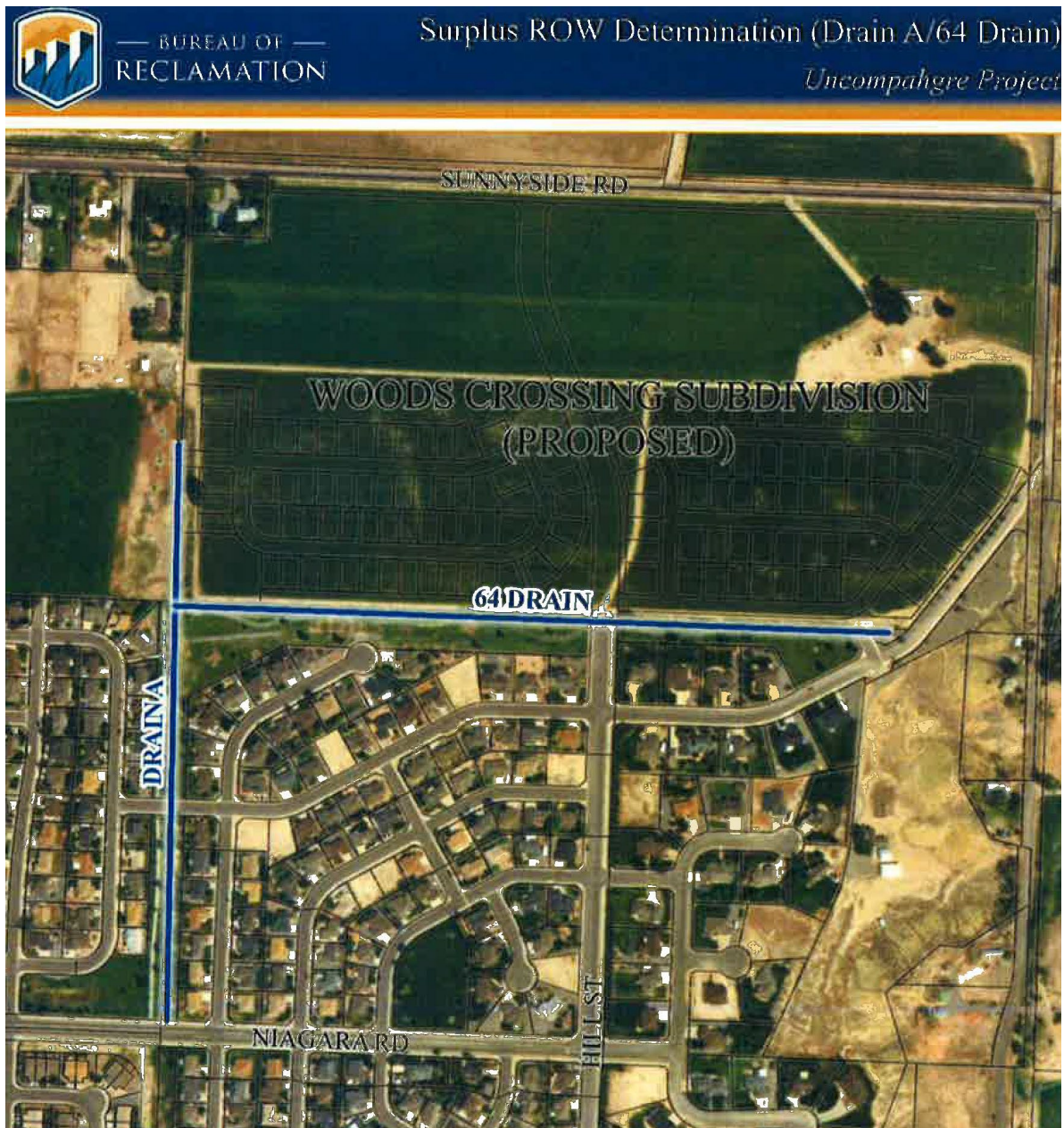


Figure 2: Current Drains to be Relinquished



EVENTS USE PERMIT APPLICATION – SECTION A

Part I – Event Information

Type of event:

- | | |
|---|---|
| ☐ Main Street Closure – see page 8 | ☐ Centennial Plaza Event - see page 10 |
| ☐ Parade – see page 9 | ☐ Athletic Field Event - see page 11 |
| ☐ Street Closure – see page 9 | ☐ Other |
| ☐ Park Shelter/Park Area | |

Date(s) of Event _____ **Date of Application** _____

Name of event: _____

Desired location: _____

Legal entity to hold permit: _____

Contact Person: _____

Mailing Address: _____

Phone Number: Daytime _____ Evening _____

Email Address: _____ Website Link: _____

Brief description of your event: _____

Is this a private event? ☐ Yes ☐ No **Advertised to the public?** ☐ Yes ☐ No

Anticipated attendance: Per Day: _____ Total: _____

Dates and times:

Setup: Date: _____ Time: _____

Start of Event: Date: _____ Time: _____

End of Event: Date: _____ Time: _____

Cleanup Completed by: Date: _____ Time: _____

Is this an annual event? ☐ Yes ☐ No How Many Years? _____

Will admission be charged? ☐ Yes ☐ No Amount (s): _____

Are vendor or other fees required? ☐ Yes ☐ No Amount (s): _____

Will your event include food preparation, concession and/or merchandise vendors?

☐ Yes ☐ No *If yes, please see page 6.*

Please describe any mobile vending devices or other structures to be used including kiosks, carts, stands, stages, fences and barriers. (Attach diagrams or pictures if necessary.)

Free advertising for your event is available at VisitMontrose.com/Events

Will alcohol beverages be sold or served at this event? ☐ Yes ☐ No

Which nonprofit organization will sponsor the liquor license? _____

Exact time alcohol will be on location*: _____ (a.m./p.m.) to _____ (a.m./p.m.)

*These times must match the beginning and ending times specified on the State of Colorado Special Events Permit Application (form DR 8436).

Exact time alcohol will be served **: _____ (a.m./p.m.) to _____ (a.m./p.m.)

**Officers may be required to be present during the time alcohol is served. *Please see page 6.*

Please note: *It is the responsibility of the event organizer(s) to be familiar with the laws and liabilities associated with the sale of alcohol beverages. Please review state statutes regarding the sale and service of alcohol and/or attend a City sponsored alcohol server training class.*

Is electricity needed? ☐ Yes ☐ No Time Needed: _____

If yes, please describe the equipment and appliances to be used, such as hot plates, coolers, or sound systems:

Is domestic water needed? ☐ Yes ☐ No If yes, please describe:

Will sound amplification be used? ☐ Yes ☐ No If yes, please describe:

Are additional garbage cans needed? ☐ Yes ☐ No

If yes, please estimate the number of 90-gallon trash receptacles needed:

Please estimate the number of recycle containers needed:

Please note: *Individual vendors are required to provide their own trash receptacles.*

Will temporary structures be used? ☐ Yes ☐ No

If yes, please describe the type, size, and method of securing the structure:

Will your event include any high-risk activities such as motorcycle events, airplane/helicopter activities, or water events? ☐ Yes ☐ No If yes, please describe:

If the estimated attendance of the event is more than 200 people, please provide a brief description of the following:

Parking and Traffic Management Plan:

Emergency Plan:

Sales Tax Collection Plan (if food and/or merchandise are sold):

Additional comments/requests:

Part II – Additional Licenses & Permits

If any items are sold at an event, a City of Montrose sales tax license is required in accordance with the Official Municipal Code of the City of Montrose and the laws of the State of Colorado. Please contact the City Sales Tax Accountant at (970)-240-1465 to obtain a City Sales Tax number.

*City sales tax license holders must maintain proper books and records of sales that may be subject to inspection and audits as applicable. (Municipal Code Section 5-15)

Additional permits may be required depending on the components of your event. Applicants and/or vendors or responsible for complying with the terms of these licenses and permits.

- _____ Food Service License (Health Inspector 970-252-5000)
- _____ City Sales Tax Sponsor Agreement (Sales Tax Accountant 970-240-1465)
- _____ Transient Vendor's License (Sales Tax Accountant 970-240-1465)
- _____ Special Events Liquor Permit (City Clerk's Office 970-240-1430)

Free advertising for your event is available at VisitMontrose.com/Events

Part III – Rules & Regulations

1. Applications must be submitted **at least 60 days** (90 days for Main Street closures) in advance of the date of the event.
2. Proof of Insurance in the amounts listed below, naming the City, its officers, agents and employees as additional insureds for claims arising from the event.

\$2,000,000	General Aggregate (Per Event/Certificate)
\$2,000,000	Products/Completed Operations Aggregate
\$1,000,000	Personal and Advertising Injury
\$1,000,000	Each Occurrence
\$1,000,000	Damage to Premises Rented to You
\$ 5,000	Medical Payments
3. **For groups planning to sell and serve alcohol beverages:**
 - a. A Special Events Permit to sell and serve alcohol beverages must be obtained through the City of Montrose and State of Colorado. (Applications are processed through City Clerk's Office).
 - b. A detailed plan on how the area will be secured for sale and consumption of alcohol will be required.
 - c. Events with a Special Events Permit to sell and serve alcohol, may be required to hire a minimum of two police officers during the time alcohol is being served. The number of officers required will be determined by the City in its sole discretion based on the nature of the event. The fee is based on the actual burdened rate of officers and sergeants, will be reviewed annually, and is subject to change.
4. Park hours are 5:00 a.m. to 11:00 p.m.
5. Noise which unreasonably annoys, injures or endangers the comfort, health, peace or safety of others is prohibited by City ordinance.
6. The rules and regulations of the Montrose City Code shall be followed at all times.
7. Permittee agrees to indemnify and hold harmless the City of Montrose, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this permit, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, error, professional error, mistake, negligence, or other fault of the Permittee, or any employee of the Permittee, or which arise out of any worker's compensation claim of any employee of the Permittee. The Permittee agrees to investigate, handle, respond to, and to provide defense for and defend against, any such liability, claims or demands at the

Free advertising for your event is available at VisitMontrose.com/Events

sole expense of the Permittee, or at the option of the City agrees to pay the City or reimburse the City for the defense costs incurred by the City in connection with, any such liability, claims or demands. The Permittee also agrees to bear all other costs and expenses related thereto, including court costs and attorney fees, whether or not any such liability, claims, or demands alleged are groundless, false, or fraudulent.

8. Permittee hereby agrees to waive any claim against the City, its officers or employees for damage to their persons or property arising out of this permit, the exercise of rights granted under this Permit, or the use of the public property granted herein by the City.
9. Permittee shall maintain and use the public property at all times in conformity with City ordinances, regulations and other applicable law, keep it in a safe and clean condition, and allow no nuisance to be created by virtue of the Permit. Permittee shall not construct any buildings or improvements upon the public property. **Temporary structures shall not be anchored to sidewalks or pavement. Permittee shall not apply any unauthorized inscription, word, figure, painting or other defacement that is written, marked, etched, scratched, sprayed, drawn, painted, or engraved on or otherwise affixed to any natural or man-made surface on public property by any means including but not limited to an aerosol paint container, a broad tipped marker, gum label, paint stick or graffiti stick, etching equipment, brush or any other device capable of scarring or leaving a visible mark on any natural or man-made surface, even if considered temporary in nature. Directional markers and distance markers for parades and walks/runs are not allowed on any public property; vinyl wire flag markers (wire no greater than 14 gauge nor longer than 24") are allowed if removed immediately following the event.** Permittee shall be held responsible for any damage incurred to the public property or adjacent surrounding area as a direct result of the event's activities, **including but not limited to loss of damage deposit, cost of repair for damages, fines and imprisonment, restitution, community service, or other sentence imposed by a court of competent jurisdiction.**
10. The City reserves the right to refuse the issuance of an Events Use Permit to any club, organization, person or persons. The City may revoke this permit at any time as deemed appropriate in the City's sole discretion; in such case, all property of the Permittee shall be removed at Permittee's expense and pre-existing conditions restored.
11. The City reserves the right to impose additional or increased requirements, terms and conditions, based upon the City's responsibility to protect and safeguard public health, peace and safety, and to preserve the security of public property. Should additional or increased requirements, terms, and conditions be imposed, they shall be sent to the permittee in writing.

I understand the rules and regulations as outlined above.

Kathryn Schroer

Signature of Event Coordinator

Date

Free advertising for your event is available at VisitMontrose.com/Events

The undersigned hereby agrees to comply with all conditions stated above, and confirms that all statements on this application are true and accurate to the best of Permittee’s knowledge.

Kathryn Schroer
Permittee

Date

Total Due for Event:

Events Use Permit Fee – All venues except Main Street	_____	\$100.00
Main Street Closure Permit Fee	_____	\$250.00
Event Deposit	_____	\$100.00

TOTAL AMOUNT DUE: \$ _____

Section Below for City Use Only

Conditions:

Date: _____

Kathryn Schroer
Signature

Notifications Sent	
Fees Received	
Insurance Certificate Received	
Street Closure Notifications Received	



Fireworks Display Permit Application

Organization: _____

Event Contact Person: _____

Address: _____

Phone Number: _____

Area where fireworks are to be displayed:

Date and time of display: _____

Kathryn Schroer

Signature of Applicant

Date

Permission of Property Owner: _____

Proof of General Liability Insurance received: _____

Approval of the Chief of the Montrose Fire District: _____

Approval of the Montrose City Council: _____

\$50.00 Fee Collected: _____

City Clerk

Date



Montrose Fire Protection District

441 South Uncompahgre Ave., Montrose, CO 81401 | (970) 249-9181

Serving Montrose since 1888



FIREWORKS PERMIT APPLICATION

Sponsor or Company Name: City of Montrose

Applicant Name: Tri-State Fireworks, Inc

Mailing Address: P.O. Box 31

City: Brighton State: CO Zip Code: 80601

Phone: 720-685-9785 Emergency#: 303-912-1877

Primary Agent: Sharon Dermody

Mailing Address: P.O. Box 31

City: Brighton State: CO Zip Code: 80601

Phone: 303-912-1877 Emergency#: 720-685-9785

☐ Sales - Location: _____

☒ Display - Launch Site: 2307 Sunset Mesa Rd, Montrose, CO 81401

Property Owner: City of Montrose

Mailing Address: 400 E. Main Street

City: Montrose State: CO Zip Code: 81041

Phone: 970-252-4753 Emergency#: 970-531-7281

Storage Location of Fireworks: In locked building on show site.

Display date is 7/4/2023 and the rain date is 7/5/2023

In addition to the above information, the following is a required part of the submittals for permit:

Name, Address, Phone Number of Wholesale Vendor

Name, Address, phone Number of Liability Insurance Company

Lease agreement or Written permission to use property for intended use

Copy of public liability insurance policy in the amount of \$1,000,000 or more

Copy of invoice from wholesaler of fireworks

Copy of Retailer license from the State of Colorado (**Must be current**)

Copy of Wholesaler license from the State of Colorado (**Must be current**)

Copy of Colorado PUC "Hazardous Material Transport Permit", used to transport fireworks

Samples of items offered for sale may be required in addition to the above.

Montrose Fire Protection District 441 S. Uncompahgre Ave. Montrose, CO 81401 (970) 249-9181		
☒	☐	☐
APPROVED	REVISE	REJECTED
BY <u>Mark A. Bray</u>	DATE <u>5/31/2023</u>	
Fire Inspector III-Plans Examiner	146300362	Permit# 23-0014

OUTLINE OF WAYS THE PUBLIC CAN CONTACT CITY COUNCIL MEMBERS

At the Mayor's request, this list was prepared to help the Council members brainstorm about ways that members of the public can contact them, and how to get this message out to the public.

	Method of Contact	Council Ideas
1	Telephone	
2	Letter (U.S. Mail/paper)	
3	E-mail	
4	During a public hearing if in re a specific agenda item	
5	Call for public comment - live and in-person at a Council meeting but not in re a specific agenda item	
6	Social Media	
7	Through the City's website	
8	(other)	
9	(other)	
10	(other)	

The Montrose City Council is pleased to have residents of the community take time to attend City Council meetings. We encourage your attendance and participation. Individuals wishing to be heard during public hearing proceedings are encouraged to be prepared, and will generally be limited to three (3) minutes to allow everyone the opportunity to be heard. ~~Additional written comments are welcome and will be received at any time but will not be read aloud at the meeting.~~ A hyperlink to comments received by noon on the day of the meeting will appear in the electronic meeting agenda, and on the City's website. The 11:00 p.m. ~~rule~~ Rule will be enforced in accordance with City of Montrose Regulations (Sec. 7-15-2).

Public participation for this meeting will be in person in the City Council Chambers. The meeting can be viewed via livestream at <https://www.cityofmontrose.org/759/Live-Meetings-Viewer> and recordings of the meetings can be viewed at <https://www.youtube.com/user/MontroseCityGov>.

Hearing assistance devices are available for public use. Please let us know if you need accommodation. The City also offers interpretation for Spanish speakers. In order to allow time to ~~be~~ schedule this resource, please email planningmail@ci.montrose.co.us at least three (3) days before the meeting.

5) CALL FOR PUBLIC COMMENT FOR NON-AGENDA ITEMS

The “Call for Public Comment” agenda item is a time when ~~concerned~~ members of the community may publicly voice their concerns ~~and discuss items of interest. Please note that no formal action will be taken on the matters raised during this time.~~ Comments made during this time should be addressed to the Council and pertain to matters of at least general importance to the City and its operations. Please stay on topic and limit comments to three (3) minutes. Please Also, be aware that neither City Council nor City staff are expected to ~~respond or~~ engage in discussion or debate. However, the City may respond when appropriate at a later time.

Personal attacks and disagreements, personnel and employment matters, the use of profanity or ethnic, racial or gender-oriented slurs are prohibited, as is any “disorderly conduct” which violates state or local law ~~and shall not be permitted.~~ See, City of Montrose Regulations (Sec. 7-14-1, et seq.).