



CITY COUNCIL WORK SESSION
Monday, December 5, 2022 - 10:00 AM
City Council Chambers, Elks Civic Building - 107 S. Cascade Ave.

Public participation for this meeting will be in person in the City Council Chambers, and the meeting can be viewed via livestream at <https://www.cityofmontrose.org/759/Live-Meetings-Viewer>.

Hearing assistance devices are available for public use. Please let us know if you need accommodation. The City also offers interpretation for Spanish speakers. In order to allow time to book this resource, please email planningmail@ci.montrose.co.us at least three days before the meeting.

- 1) PLANNING COMMISSION APPLICANT INTERVIEWS (15 minutes)
 - Richard Rogers **2-3**
 - David Fishering **4**
 - Chad Huffman **5-6**
- 2) DISCUSSION ITEMS
 - A) Emergency Dump Truck Repair Recommendation (15 minutes)
Staff: Public Works Manager Jim Scheid **7**
 - B) Emergency Culvert Replacement Recommendation (15 minutes)
Staff: Public Works Manager Jim Scheid **8-16**
 - C) North Townsend Avenue Access Control Plan (30 minutes)
Staff: City Engineer Scott Murphy, CDOT, and Stolfus & Associates **16-24**
- 3) GENERAL CITY COUNCIL DISCUSSION
- 4) STAFF COMMENTS



Application for a Volunteer Board or Advisory Committee

Board you are interested in Planning Commission

(Submit separate application for each board – Review attached information on board or committee)

Full Name Richard Joseph Rogers

Home Residence Address 800 N 5th Street Montrose Colorado 81401

Mailing Address (if different) same

Business Name and Address Richard Rogers Consulting

Job Title consultant

Telephone Numbers: Home/Cell 512 963-4895 Work _____

E-Mail Address rogersconsultingco@gmail.com; utopianrider22@gmail.com

If the board applied for requires expertise, please tell us about your qualifications in that area (education, experience, etc.)

Currently serving on the Commission. Masters of Science in Community and Regional Planning and 42 years of planning experience in workforce development planning.

Bachelors Degree in Government.

Why are you interested in serving on this board?

Very interested in the future of the City of Montrose. Compelled to serve the community in any way I can. I enjoy working with the current Planning Commission Members.

Will you have any conflicts with the services required of the board being applied for? Yes ☐ No ☒

If yes, please specify _____

What other volunteer boards have you served on?

Board	Dates	Position or Role
Montrose Planning Commission	2021-2022	Commission member

What else can you tell us about yourself?

Vietnam Veteran; History buff; photographer; married 37 years, two grown daughters; voracious reader.

Include a letter of interest with this application addressed to the Montrose City Council, c/o City Clerk, P. O. Box 790, Montrose, CO 81402-0790. If you submit more than one application, please indicate which board you are most interested in.

Richard Rogers Consulting
800 N. 5th Street
Montrose Colorado 81401
512 963-4895
rogersconsultingco@gmail.com

November 4, 2022

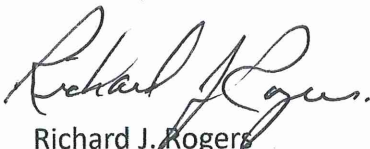
Montrose City Council
c/o Lisa DelPiccolo, City Clerk
City of Montrose
P.O. Box 790
Montrose, Colorado 81401

Dear Council Members:

I am writing to request reappointment to the City of Montrose Planning Commission. I've very much enjoyed my partial term as a Planning Commissioner. I have tried to be an active commissioner, attending planning functions in the community as well as taking part in the regular Planning Commission meetings. I look forward to continuing those responsibilities to City government and to the Community.

I have attached my application to serve on the Planning Commission. Please let me know if you need any further information. Thank you.

Sincerely,



Richard J. Rogers
Attachment



Application for a Volunteer Board or Advisory Committee

Board you are interested in Planning
(Submit separate application for each board - Review attached information on board or committee)

Full Name DAVID FISHERING

Home Residence Address 2682 Steller Ct, Montrose 81401

Mailing Address (if different) _____

Business Name and Address Storm King Distilling Co. 41 W Main St.

Job Title Owner

Telephone Numbers: Home/Cell 970 209 8663 Work _____

E-Mail Address david@stormkingdistilling.com

If the board applied for requires expertise, please tell us about your qualifications in that area (education, experience, etc.).

4 years? plus or minus on the Planning Commission, 2 yrs as chairman

Why are you interested in serving on this board?

As a business owner/employer I have a vested interest in seeing montrose grow and develop. The Commission allows me to be a part of that process and gives me an opportunity to volunteer my time in a meaningful way

Will you have any conflicts with the services required of the board being applied for? Yes ☐ No ☒

If yes, please specify _____

What other volunteer boards have you served on?

Board	Dates	Position or Role
<u>Planning</u>	<u>2021-22</u>	<u>Chairman</u>
<u>Planning</u>	<u>2018? - 2021</u>	<u>member</u>
<u>DIA</u>	<u>2017</u>	<u>member</u>

What else can you tell us about yourself?

Include a letter of interest with this application addressed to the Montrose City Council, c/o City Clerk, P. O. Box 790, Montrose, CO 81402-0790. If you submit more than one application, please indicate which board you are most interested in.



Application for a Volunteer Board or Advisory Committee

Board you are interested in Planning Commission

(Submit separate application for each board – Review attached information on board or committee)

Full Name Chad Huffman

Home Residence Address 2071 Natalia Way Montrose, CO 81401

Mailing Address (if different) PO Box 1332 Montrose, CO 81402

Business Name and Address Marble Roots, LLC

Job Title Self Employed, Rental Housing Provider (remodeling homes for additional rentals)

Telephone Numbers: Home/Cell 970-596-2948 Work _____

E-Mail Address chad.huffman1@aol.com

If the board applied for requires expertise, please tell us about your qualifications in that area (education, experience, etc.). I have previously served one term with the Montrose Planning Commission. I underwent many hours of training for the

Planning Commission. I am careful to consider the applications in a way that minimizes legal risk to the

City. My prior career in Human Resources taught me to FULLY consider all alternatives prior to conclusion.

Why are you interested in serving on this board?

My current goal while serving on the Commission is to give each application full attention and consideration. The applicant and reluctant neighbors should both feel heard and feel the Commission has considered their positions.

Will you have any conflicts with the services required of the board being applied for? Yes ☐ No ☒

If yes, please specify _____

What other volunteer boards have you served on?

Board	Dates	Position or Role
Church 180	2020 - Current	Finance Committee
Montrose Community Band	2000- 2018	Board Member, Vice-President, Secretary, President
Montrose 1st Church of the Nazarene	2012 - 2016	Budget Committee

What else can you tell us about yourself?

Montrose resident for 15+ years. Former HR Manager for Russell Stover Chocolates.

Include a letter of interest with this application addressed to the Montrose City Council, c/o City Clerk, P. O. Box 790, Montrose, CO 81402-0790. If you submit more than one application, please indicate which board you are most interested in.

Chad Huffman

2071 Natalia Way, Montrose, CO 81401
970-596-2948 chad.huffman1@aol.com

November 19, 2022

Montrose City Council
433 S. First St.
P.O. Box 790
Montrose, CO 81402

Dear Council:

It has been an honor to serve my first term on the Montrose Planning Commission. I currently serve as Vice-Chairman. I look forward to continuing to serve the citizens of Montrose if re-appointed.

I am a Colorado native, born and raised, and my wife and I moved to Montrose 15 years ago. We have three children, ages 25, 15 and 13. I spent the first 20+ years of my working life in various Human Resource Manager/Director positions. My last seven years was with Russell Stover Chocolates as HR Manager. Russell Stover requested I relocate to their Texas factory, but Montrose is our home. I said no. Since leaving human resources, I have spent my time "getting my hands dirty" remodeling rental properties that my wife and I own, including converting an unused commercial building into a residential duplex.

When I rented out my last property about a month ago, I had approximately 70 people contacting me wanting to rent the two-bed, one-bath property. Most of those people expressed how desperate they were for the opportunity. I heard multiple heartbreaking stories. That level of overwhelming response from people needing a place to live is a reflection of the importance of the Planning Commission to balance the housing needs of our community with what is best for the neighbors and the community as a whole. I firmly believe all types of additional housing are needed for our community, but not at the expense of poor planning.

Before each Planning Commission meeting, I thoroughly review the provided materials and have multiple questions prepared. Some of those questions are necessary for fact finding; some of those questions are intended to show the neighbors that the Commission is being thorough in its review process. The work of the Commission is a valuable part of the City's planning process.

Thank you for your consideration of my application for reappointment to the Montrose Planning Commission.

Sincerely,



Chad Huffman

EMERGENCY REPAIR RECOMMENDATION

TO: Honorable Mayor, and Montrose City Council
FROM: Jim Scheid, Public Works Manager
Cc: William Bell, City Manager
Shani Wittenberg, Finance Director
DATE: December 5th, 2022
Subject: Emergency Dump Truck Repair Recommendation



Recommendation

Consider the authorization of \$70,000.00 in expenditures to repair a damaged dump truck (Unit 256).

Background

During routine maintenance operations, a street employee was visiting United Companies to pick up a load of Hot Mix Asphalt for street patching. United Companies had two overhead silos that load a truck from above. In a turn of unfortunate events, communication was not given to our driver from the plant operator as usual. While awaiting for direction on which silo to pull under, 4 tons of 300 degree asphalt dumped on the cab, hood and through the windshield of the truck. It didn't take long for the asphalt to fill the cab. Luckily, our driver narrowly escaped with only minor injuries. The truck has been declared as totaled by insurance and is in-operable. The hot asphalt melted many of the in -cab controls. This particular truck plays a vital role in the streets division's snow operations. Currently, we have a 4 route snow removal plan. The 4 large plow trucks each have their own unique route with Tier 1's, 2's, 3's, and 4's. Without one of those trucks, operations are hamstrung and other route drivers have to take up the slack. The loss of a plow truck will significantly impact operations and our level of service this winter season.

Lead time on a new truck is over a year and a half and used trucks with a snow plow and sander that we have found are single axle trucks which do not work well for our year round street operations. We have received a quote from our local Mack dealer for estimates of repairs and lead times. They were able to locate a used cab and hood and estimated repairs would take 5 weeks.

This truck (Unit 256) is scheduled for replacement in 2023 (optimistic expected delivery in 2024) and at that time this truck would be sold in operable condition which is much higher than it would be if it were to be sold in its current condition.

Net Financial Impact

The repairs to Unit 256 will be funded from the Fleet Fund. When payment from insurance is received for the truck, the Fleet Fund will be reimbursed.

EMERGENCY PROJECT EXPENSE AUTHORIZATION

TO: Honorable Mayor & Montrose City Council
FROM: **Jim Scheid**, *Public Works Manager*
Nik Pridy, *Street Division Superintendent*
CC: William Bell, Ann Morgenthaler, Shani Wittenberg
DATE: December 5th, 2022
RE: Overland & Open Field Culvert Replacement Expense Authorization



Action

Consider the authorization of \$81,400.00 in expenditures to replace two bridge culverts, both of which serve as entrances to the Meadowgate neighborhood.

Background

Concerned neighbors from Meadowgate neighborhood (Figure 1) reached out to Public Works about a failing culvert at the intersection of 6900 Rd. & Openfield Drive in April of 2022. Meadowgate neighborhood has only two entrances and could be landlocked. Crews were dispatched to perform an inspection / investigation to determine if the road was safe for travel. Settling depressions and a sinkhole were observed in the roadway, seen in photo 1. Significant undermining of the roadway, up to 12 feet long and 4 feet deep, was observed as seen in photo 3. At the mouth of the culvert, water was observed flowing under, and around the sides of the pipe causing the collapse of the culvert. Separation from pipe and headwall can be seen in photo 4. Crews determined the road was unsafe for travel and have permanently closed the entry. A week later, a total failure of the roadway had occurred as seen in photo 2. Local neighborhood traffic had been detoured to a secondary entry further south at Overland Drive & 6900 Rd. Replacement was to take place in the spring of 2023 while water was off and resources could be budgeted for. On the week of 5/16/2022, Public Works received multiple calls from concerned neighbors on the condition of the neighborhood's backup entrance. Upon investigation, street personnel observed signs of a partial collapse occurring in a similar timeframe and manner as the event on Open Field Drive. Street Staff and engineers have determined to place road plates in tandem over the weakened area to help prolong the deterioration taking place. Reference photo 5. In July, Street crews installed a temporary bridge on Open Field Drive as seen in photo 6. Now that water has been shut off, the culvert on Overland Drive will be replaced promptly. Open Field will follow after Openfield Drive is reopened.

This issue was brought to Public Work's attention earlier this spring after our budget had been approved.

Project Financials

The City of Montrose Streets Division, with support from a City Engineer, will be self-performing the work. Work will include replacement of 120 feet of culvert, 4 new flared end sections, 2 formed concrete headwalls, and 180 tons of angular riprap for bank armoring.

Purchase of the material needed for this project has already been approved by the City Manager's office due to the emergency nature of the work and material availability.

As an unanticipated emergency project, funds for repair of these two culverts were not budgeted in the City's 2022 budget. Due to savings in the 2022 Streets Division budget, this project can be completed within the available budget in 2022 without need for supplement.

Emergency Project Expense Authorization
Meadowgate Culvert Repair Project
December 5, 2022



Figure 1: Location of Culverts & Waterway

Emergency Project Expense Authorization
Meadowgate Culvert Repair Project
December 5, 2022



Photo 1: Roadway's Condition After First Call of Reported Damage



Photo 2: Roadway's condition 1 week after first call of reported damage



Photo 3: Looking in the hole under the Roadway. Observe the length and depth of the undermining.



Photo 4: 1'- 1' 6" of separation from headwall due to collapse of culvert.



Photo 5: Overland Drive Temp Repair



Photo 6: Open Field Drive Temp. Bridge

MEMORANDUM



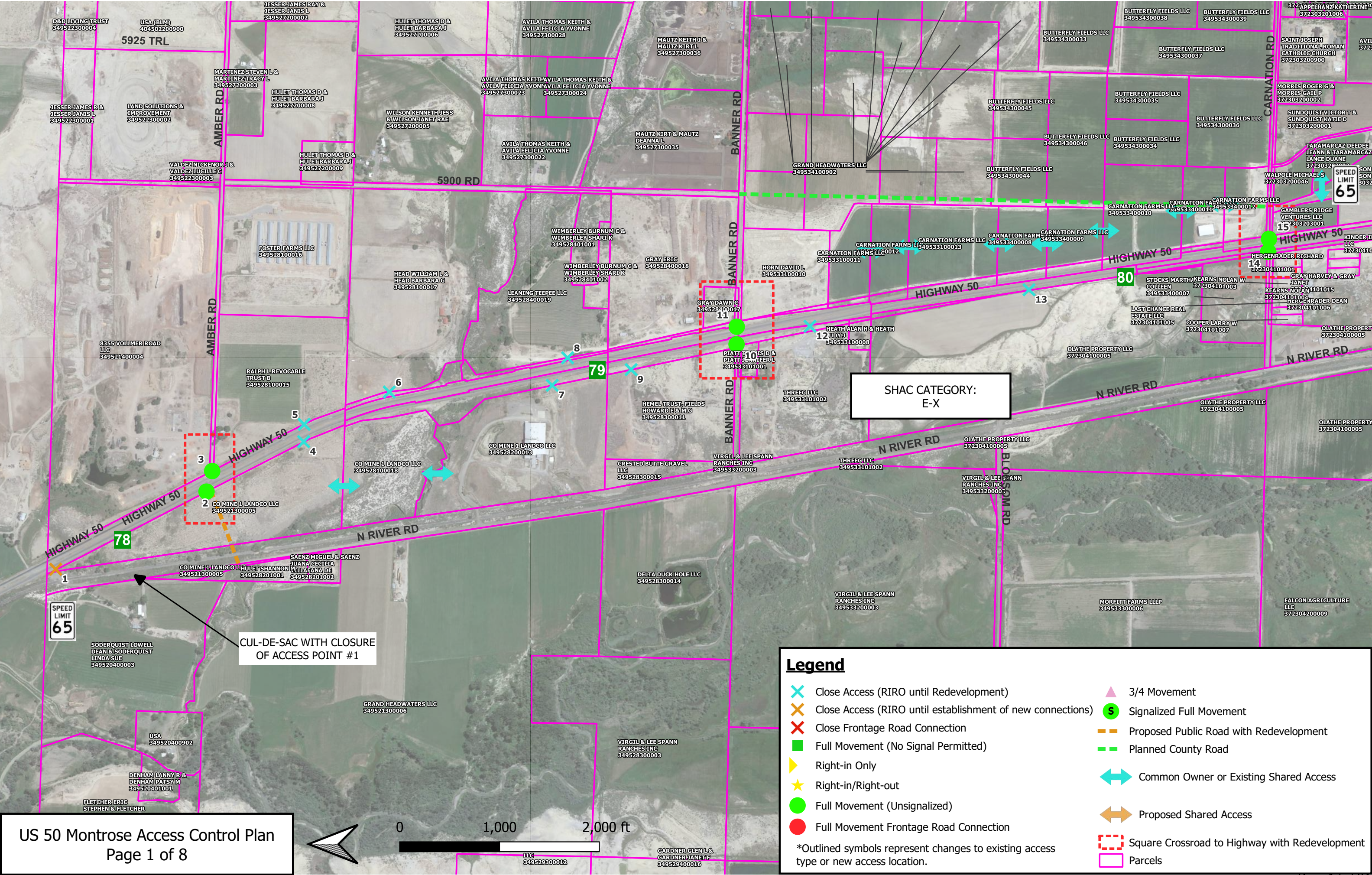
TO: Honorable Mayor and Members of the City Council
FROM: Scott Murphy, *City Engineer*
DATE: November 28, 2022
RE: North Townsend Access Control Plan
CC: William Bell, Ann Morgenthaler

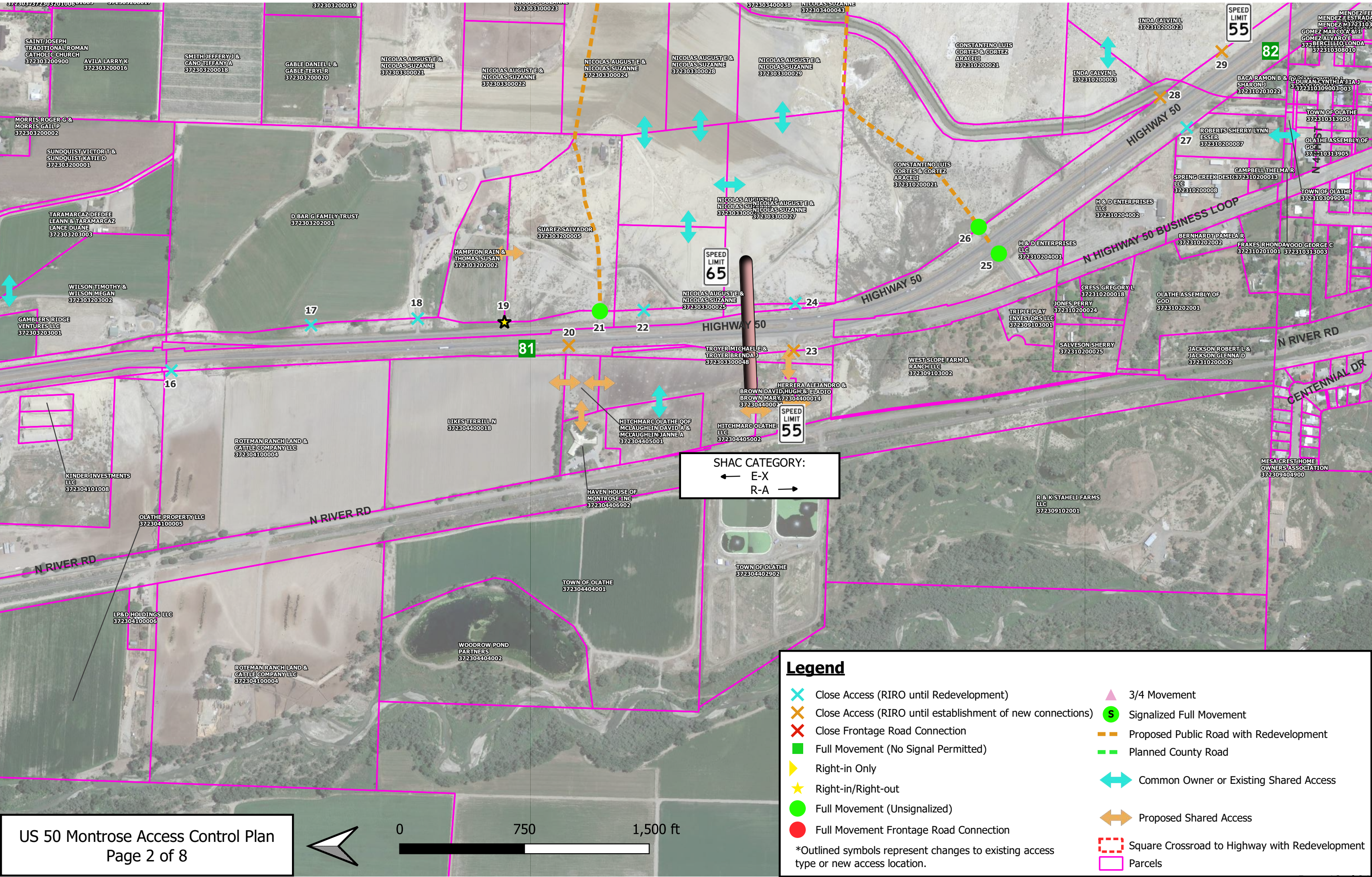
Over the years, the Colorado Department of Transportation (CDOT) has partnered with the City of Montrose to create comprehensive access control plans for the highway corridors throughout the City. To date, this has included the creation of the San Juan Access Control Plan (2010) and two South Townsend Access Control Plans (south of Niagara Road, 2009 and updated in 2019).

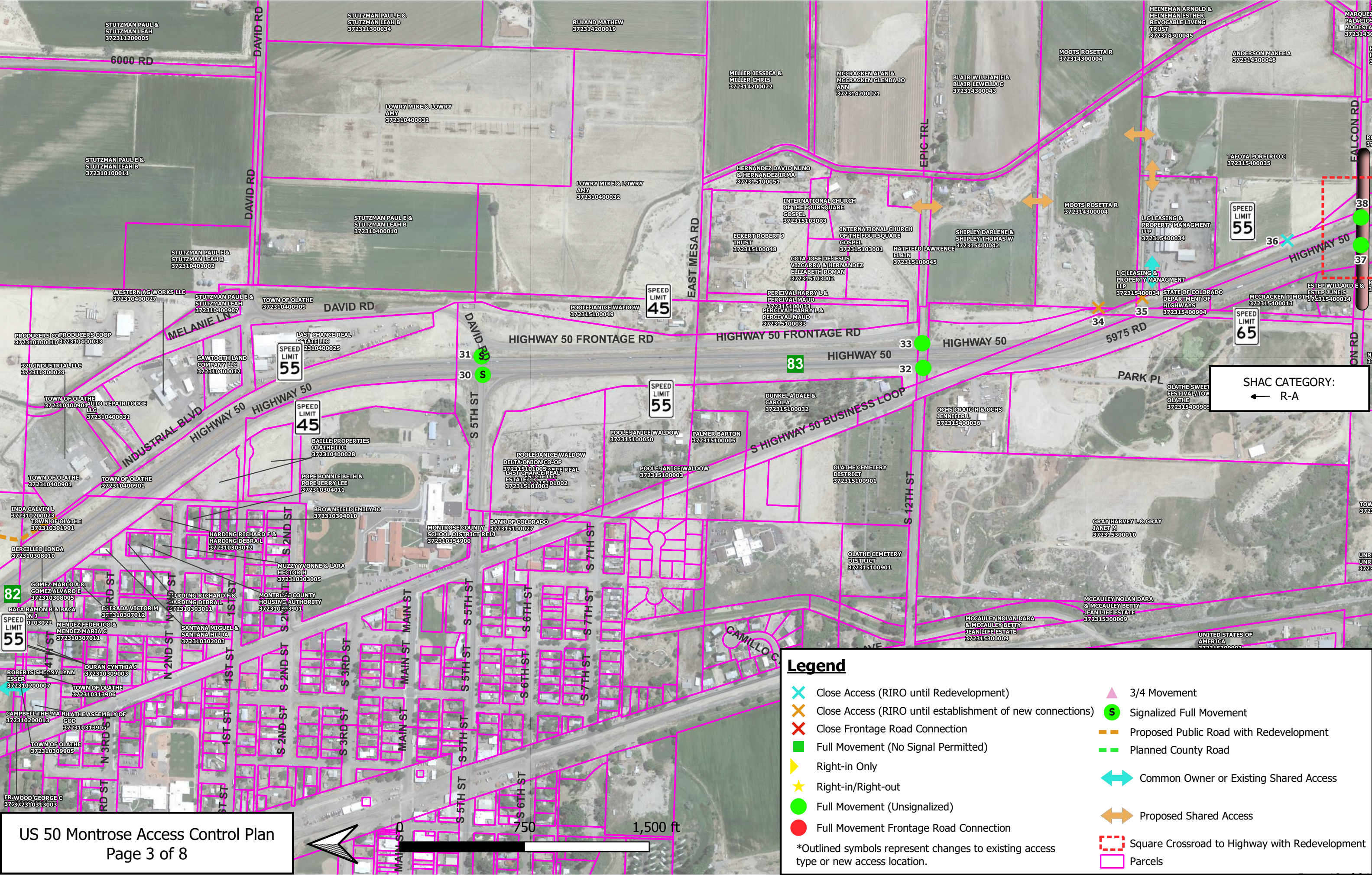
As a continuation of this effort, CDOT is now working on an access control plan for North Townsend Avenue/Highway 50 extending from North 9th Street within the City of Montrose north to the Montrose County Line. This project is being performed by CDOT (\$85k) in partnership with the City of Montrose (\$20k), Montrose County (\$40k), and the Town of Olathe (\$5k).

Access control plans are a long-term planning tool which document access types, locations, and frontage road connections that are ultimately desired along a corridor. The plans aim to maximize efficiency, contiguity, and safety of a corridor and to meet requirements of the state highway access code. Typically, the plans are used to guide development/re-development or large highway projects as they occur. Along those lines, access control plans are typically created for corridors likely to see continued development or redevelopment.

The project team has produced a draft of the access control plan available online with the City Council packet documents. This draft plan is initially being presented to the City of Montrose, Town of Olathe, and Montrose County elected officials. Following these initial presentations, the project team will then perform public outreach consisting of one-on-one meetings with adjacent landowners and a public open house. Details on the public outreach will be advertised once available. After incorporating public feedback, the plan will be finalized and come before each jurisdiction for formal adoption through the execution of an intergovernmental agreement.







SHAC CATEGORY:
← R-A

Legend

Close Access (RIRO until Redevelopment)

Close Access (RIRO until establishment of new connections)

Close Frontage Road Connection

Full Movement (No Signal Permitted)

Right-in Only

Right-in/Right-out

Full Movement (Unsignalized)

Full Movement Frontage Road Connection

3/4 Movement

Signalized Full Movement

Proposed Public Road with Redevelopment

Planned County Road

Common Owner or Existing Shared Access

Proposed Shared Access

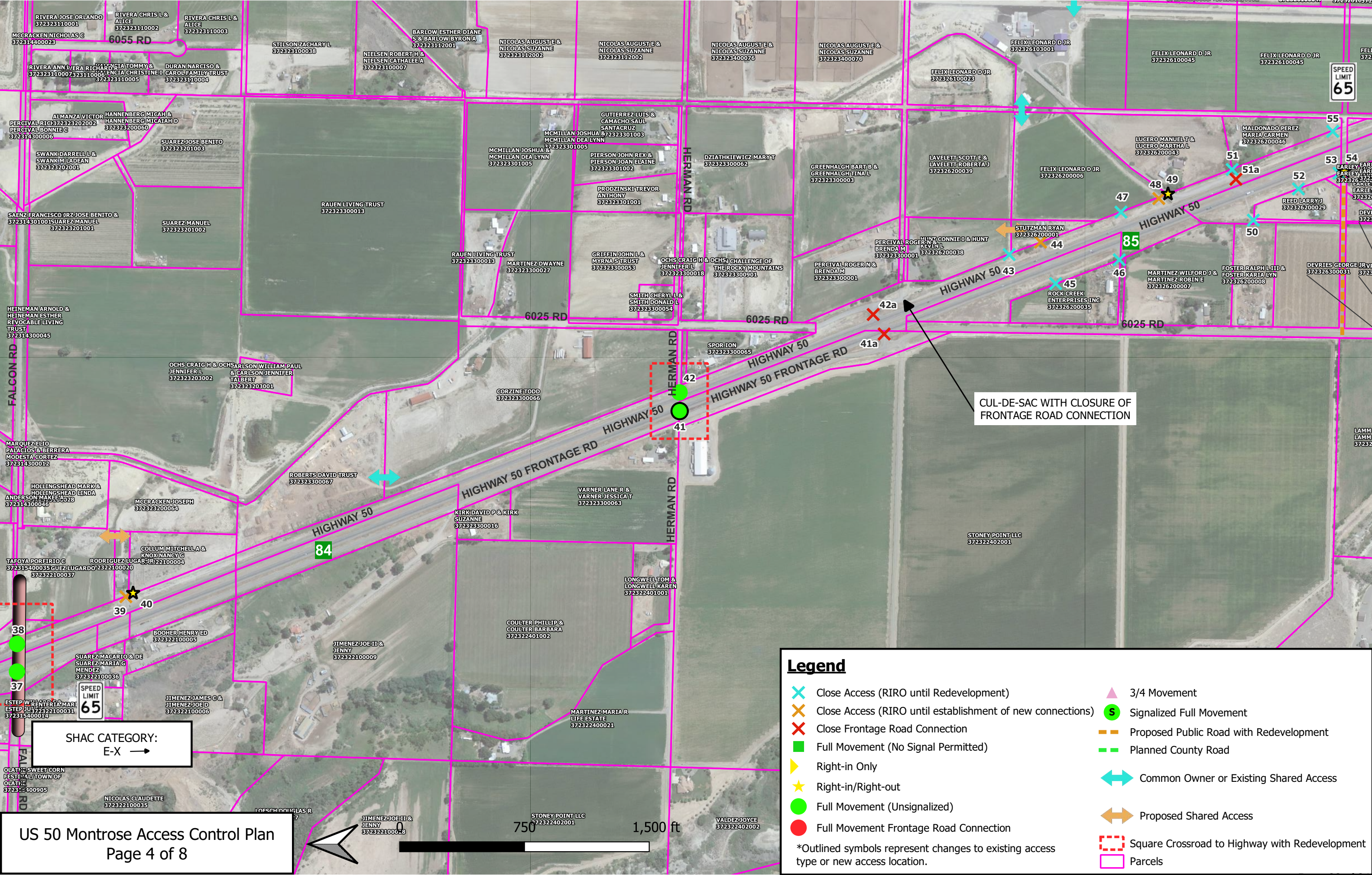
Square Crossroad to Highway with Redevelopment

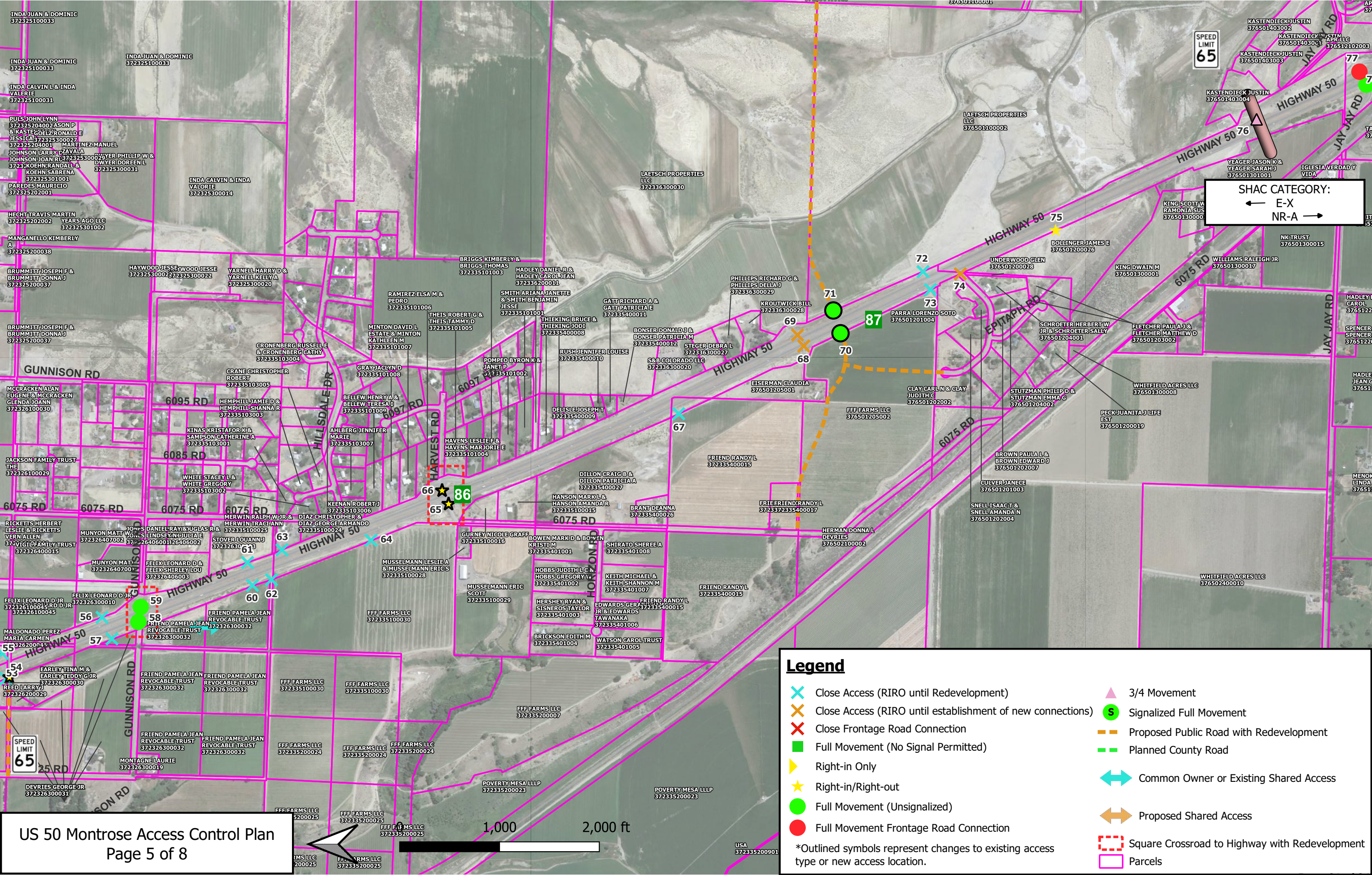
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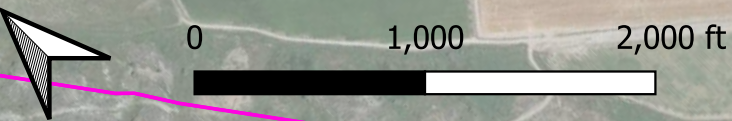
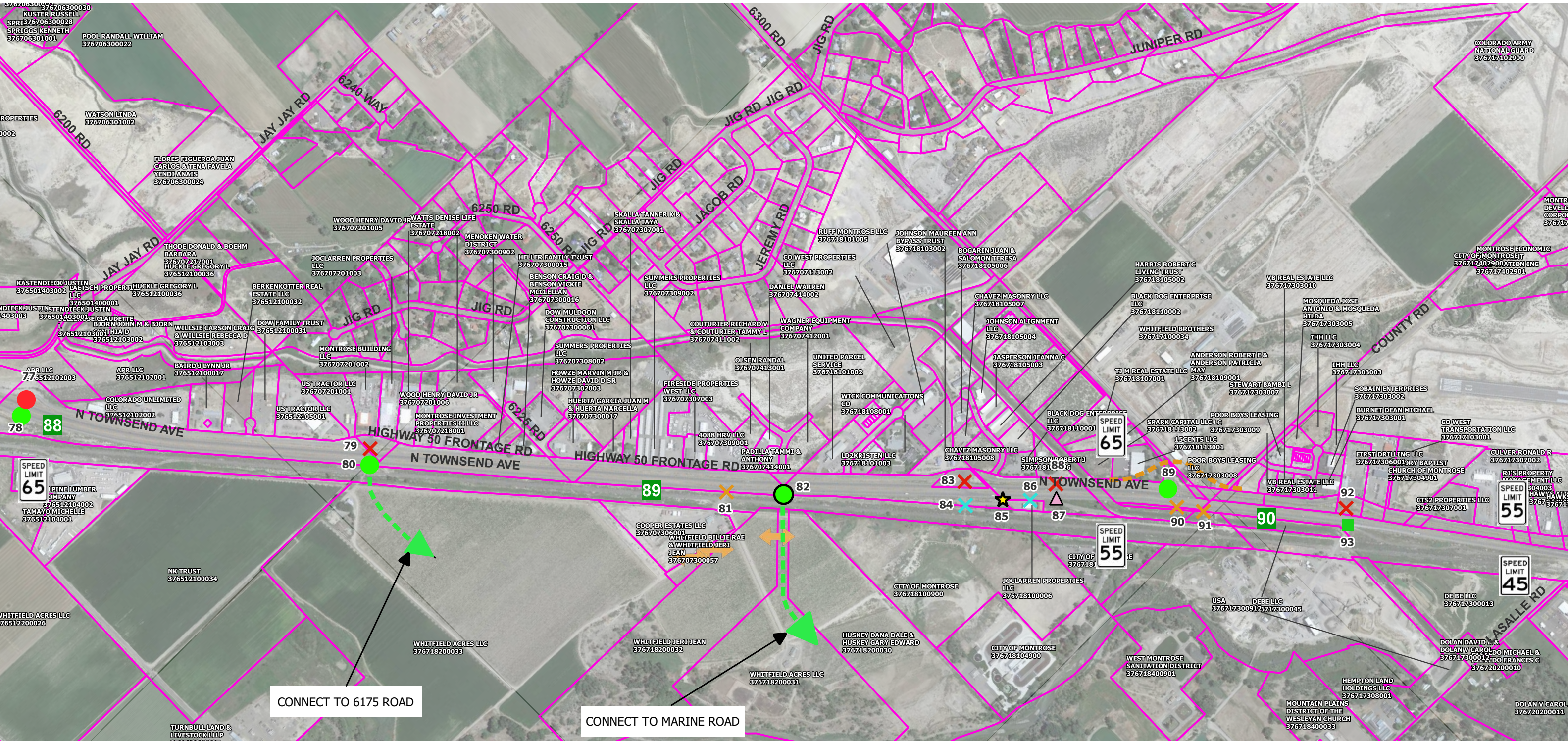
*Outlined symbols represent changes to existing access type or new access location.

US 50 Montrose Access Control Plan
Page 3 of 8

Page 19 of 24







Legend

- | | |
|--|--|
| Close Access (RIRO until Redevelopment) | 3/4 Movement |
| Close Access (RIRO until establishment of new connections) | Signalized Full Movement |
| Close Frontage Road Connection | Proposed Public Road with Redevelopment |
| Full Movement (No Signal Permitted) | Planned County Road |
| Right-in Only | Common Owner or Existing Shared Access |
| Right-in/Right-out | Proposed Shared Access |
| Full Movement (Unsignalized) | Square Crossroad to Highway with Redevelopment |
| Full Movement Frontage Road Connection | Parcels |
- *Outlined symbols represent changes to existing access type or new access location.

