



CITY COUNCIL WORK SESSION
Tuesday, September 6, 2022 10:00 AM
City Council Chambers, Elks Civic Building - 107 S. Cascade Ave.

Public participation for this meeting will be in person in the City Council Chambers, and the meeting can be viewed via livestream at <https://www.cityofmontrose.org/759/Live-Meetings-Viewer>.

Hearing assistance devices are available for public use. Please let us know if you need accommodation. The City also offers interpretation for Spanish speakers. In order to allow time to book this resource, please email planningmail@ci.montrose.co.us at least three days before the meeting.

1) DISCUSSION ITEMS

- A) Chipeta Signalization Project Construction (10 minutes)
Staff: City Engineer Scott Murphy 2-4
- B) West Main Revitalization Traffic Study Results and Public Outreach (20 minutes)
Staff: City Engineer Scott Murphy
- C) Special Events Alcohol Permit for Dinner on Main Event (5 minutes)
Staff: City Clerk Lisa DelPiccolo 5-8

2) GENERAL CITY COUNCIL DISCUSSION

3) STAFF COMMENTS

PROJECT EXPENDITURE SUMMARY



TO: Honorable Mayor and Members of the City Council
FROM: Scott Murphy, *City Engineer*
DATE: August 30, 2022
RE: Chipeta Signalization Project Construction
CC: William Bell, Shani Wittenberg

Background

In April of 2021, Montrose County and the City of Montrose entered into an intergovernmental agreement (IGA) to design and construct a traffic signal at the intersection of Chipeta Road and US Highway 550. Through this IGA, the cost for design and construction of the signal will be split 60% County, 40% City. This signalization is in response to increased traffic volumes that have been building over the years at the intersection, recently reaching a level that meets signal warrant trigger levels.

Primary stakeholders for this project include the Colorado Department of Transportation (CDOT) as the owner of the Highway 550 right of way, Montrose County as the owner of the Chipeta Road right of way, and the City of Montrose as a contributor of traffic to the intersection. Montrose County will serve as the project and contracting lead for the project. CDOT has served as the primary permitting agency.

In 2019, CDOT completed an (updated) access control plan for this reach of Highway 550 which included plans for the eventual signalization of its intersection with Chipeta Road. Reports and data from this access control plan are available for download at www.tinyurl.com/US550ACP. More recently in 2020, a traffic impact study (TIS) was completed for a proposed development alongside Chipeta Road near the Cobble Creek golf course. This TIS included evaluations of the Chipeta/550 intersection, a review of collision data, and identified that signal warrants appear to be met at this time. Reports from this TIS are available for download at www.tinyurl.com/ChipetaTIS.

Montrose County, in partnership with the City of Montrose, selected HDR Engineering to perform the signal design through a competitive procurement process in May of 2021. The design is complete and has been approved by CDOT. An overview of the project is included as an attachment to this memo.

Invitation for Bid and Contract Award

Construction of the project was put out for bid and bids were publicly received on August 4, 2022 from two contractors as summarized in Table 1 below.

TABLE 1		
Summary of Bid Results		
Contractor	Location	Bid Total
Mountain Valley Contracting	Grand Junction, CO	\$896,023.50
Morton Electric	Pueblo, CO	\$1,270,519.00

Montrose County staff recommended award to the low bidder, Mountain Valley Contracting, and the Montrose County Board of County Commissioners unanimously approved the contract at their August 17, 2022 meeting.

Project Schedule

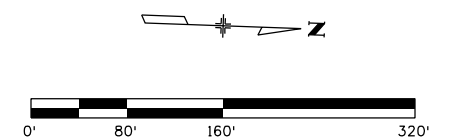
Pending any supply chain issues, the contractor is targeting to complete the signal project before the end of 2022. If signal arms or control equipment are delayed, this completion may extend as late as the second quarter of 2023. When work is taking place, motorists can expect isolated shoulder or lane shifts at the intersection. No road closures are anticipated for the work.

Contract Administration and Project Financials

Contract administration and project management will be performed by the Montrose County engineering department. As outlined in the IGA with Montrose County, costs for the project will be split 60/40 between the County and City, respectively. This equates to a maximum anticipated expenditure of \$358,409.40 ($\$896,023.50 \times 0.40$) for the construction project. Because the project may span two years, both the 2022 and 2023 budgets include line items for this expenditure. The initial IGA included a price cap on the project of \$2M, placing the anticipated costs well under project cap.



CHIPETA HWY 550 TRAFFIC SIGNAL
MONTROSE COUNTY





CITY OF MONTROSE
CITY CLERK

MEMO

DATE: August 30, 2022
TO: City Council
FROM: Lisa DelPiccolo, City Clerk
RE: Special Events Permit for Dinner on Main Event

An application was received from Black Canyon Boys & Girls Club to serve alcohol at Habitat for Humanity's Dinner on Main event on Saturday, September 24, 2022. Main Street will be closed from Uncompahgre Avenue to Park Avenue for this event.

The Municipal Code and Regulations Manual require City Council approval for Special Events Permits issued in conjunction with a street closure. The alcohol permit application is attached and includes a premises map. The premises were posted in compliance with state statute.



Application for a Special Events Permit

Departmental Use Only

RECEIVED AUG 30 2022

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- | | | |
|------------------------------------|--|---|
| ☐ Social | ☐ Athletic | ☐ Philanthropic Institution |
| ☐ Fraternal | ☒ Chartered Branch, Lodge or Chapter | ☐ Political Candidate |
| ☐ Patriotic | ☐ National Organization or Society | ☐ Municipality Owned Arts Facilities |
| ☐ Political | ☐ Religious Institution | |

LIAB	Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110 ☒ Malt, Vinous And Spirituous Liquor	Fee: \$100.00 per event	Liquor Permit Number
2170 ☒ Fermented Malt Beverage	Payable to the City of Montrose	

1. Name of Applicant Organization or Political Candidate <i>Black Canyon Boys & Girls Club</i>		State Sales Tax Number (Required)	
2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) <i>P.O. Box 1907 Montrose, CO 81402</i>		3. Address of Place to Have Special Event (include street, city/town and ZIP) <i>Main Street - 500 Block of E. Main</i>	
4. Authorized Representative of Qualifying Organization or Political Candidate <i>Boad Taylor</i>		Date of Birth	Phone Number
Authorized Representative's Mailing Address (if different than address provided in Question 2.)			
5. Event Manager <i>Boad Taylor</i>		Date of Birth	Phone Number
Event Manager Home Address (Street, City, State, ZIP) <i>Whitney LaChapelle</i>		Email Address of Event Manager	
6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? ☒ No ☐ Yes How many days? _____		7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? ☒ No ☐ Yes License Number _____	

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? ☒ Yes ☐ No			
List Below the Exact Date(s) for Which Application is Being Made for Permit			
Date <i>8/29/2022</i>	Date	Date	Date
Hours From <i>5:00</i> P.m.	Hours From .m.	Hours From .m.	Hours From .m.
To <i>7:30</i> P.m.	To .m.	To .m.	To .m.
Date	Date	Date	Date
Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.
To .m.	To .m.	To .m.	To .m.
Date	Date	Date	Date
Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.
To .m.	To .m.	To .m.	To .m.

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature <i>[Signature]</i>	Title <i>EXECUTIVE DIRECTOR</i>	Date <i>8/29/22</i>
------------------------------	---------------------------------	---------------------

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County)	☐ City ☐ County	Telephone Number of City/County Clerk
Signature	Title	Date

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$.

(Instructions on Reverse Side)

Special Event Permit Questionnaire

1. Name of Event: Dinner on main
2. Type of Event (i.e., annual, quarterly, benefit, etc.): annual
3. Explain in detail the nature of your organization, its function, and who or what benefits from its operations (attach a separate sheet if necessary): Boys & Girls Club allow for after school ^{dr Summer} enriching activities.
4. Who or what organization will be the recipient of funds derived from this event? Black Canyon Boys & Girls Club
5. How many attendees are expected at this event? 700 people goal 800
6. Describe the premises of this event: uncompahgre ^{to} park on main St.
7. If this is an outdoor event, describe how the exterior boundaries of the premises be marked (i.e., roped, fenced, etc.): City will provide fencing around the area
8. What type of entertainment, if any, will be provided at this event? Piped in music, nothing live.
9. What method will be used to check identification for proper age of attendees (i.e., at the door, at the bar, etc.), and how will underage patrons be identified so as not to be served alcohol beverages (i.e., stamp or mark on the hand, etc.)? at the door. we have wrist bands to identify people
10. How will the conduct and level of intoxication of attendees be monitored, and by whom? We have multiple people with tips training. we will not over serve anyone
11. Have volunteers or members of your organization been trained in the sale/service of alcohol beverages? If yes, what training have they received, and by whom? yes, 3 people tips training provided by the City of Montrose
12. What types of alternate beverages and food/snacks will be available? Dinner, water
13. Have State and City Sales Tax Numbers been initiated by you or a member of your organization? If yes, please provide the numbers in the space provided. _____
14. Explain how this event will be marketed by describing what kinds of advertising material will be distributed and the targeted recipients of such material. Radio and flyer

